
BIG WALNUT

LOCAL SCHOOL DISTRICT

MINUTES
BIG WALNUT LOCAL SCHOOLS
BOARD OF EDUCATION REGULAR MEETING
October 8, 2012
Big Walnut Middle School, Library, 7:00 P.M.

OUR MISSION:

The mission of the Big Walnut Local Schools is to inspire and guide each student to his or her maximum potential

OUR VISION:

In order to realize our mission, we will strive to achieve and maintain our vision of:

- *Student-focused, professional, collaborative staff*
- *Student-focused, challenging and current curriculum*
- *Supportive, involved and informed community*
- *Safe, respectful and welcoming environment*

DISTRICT GOALS:

- *Improve academic achievement*
- *Improve communication*
- *Plan for growth (facility plan)*
- *Financial responsibility*

President

- A. Call to Order
- B. Pledge of Allegiance

Roll Call: Mrs. Meyer, Mrs. Hines, Dr. Fagan, Mrs. Lillie, Mr. Wecker, Ms. Meyer

12-137 Motion by Dr. Fagan, Seconded by Mrs. Meyer recommends the Board approve of the October 8, 2012 Board agenda.

VOTE: YEAS Mrs. Hines, Dr. Fagan, Ms. Meyer, Mr. Wecker, Mrs. Meyer, Mrs. Lillie

12-138 Motion by Mrs. Meyer, Seconded by Dr. Fagan recommends the Board review and approve the Board meeting minutes of the September 10, 2012 Regular Board Meeting and the September 21, 2012 Special Board Meeting.

VOTE: YEAS Dr. Fagan, Ms. Meyer, Mr. Wecker, Mrs. Meyer, Mrs. Lillie, Mrs. Hines

Recognitions & Building Presentations

- A. Brayden Anderson, Big Walnut Middle School – Mrs. Lillie
- B. Big Walnut Middle School Building Presentation

Treasurer's Items

- A. Monthly Report
 - *Monthly Activity - During the month of September, receipts of \$1,645,771 fell short of meeting expenditures of \$2,668,285 resulting in an operating shortfall of \$1,116,628.*

- *Revenue – Monthly revenue of \$1,645,771 is more than this same period last year due to the receipt of the Rollback/Homestead reimbursement from the state. The reimbursement is smaller due to the expiration of the 1.25 mil levy that is no longer being collected.*
- *Expenditures – Monthly expenditures of \$2,668,285 exceed last year by \$292,548. The majority of the fluctuation occurred in the benefits category in the amount of \$414,417. During September the district made a one-time single payment of \$429,871 to Educators Preferred Corporation for the FY12 Early Retirement Incentive (ERI) June 30, 2012 plan participants. Another single payment will be issued in September 2013 which falls within Fiscal 14 for the ERI June 30, 2013 plan participants.*
- *A management tool used to review historical trends and economic fluctuations in order to model planned activities that allow the district to anticipate possible future outcomes for planning purposes.*
- *Assumptions - Revenue:*
 - *Real Estate Taxes*
 - *Property values decline*
 - *Future values expected to increase very slowly*
 - *No increases for inflation and 1.25% increases related to new construction*
 - *\$4.9 Mil Levy expires December 2014 resulting in decreases to collection in fiscal 2016 and 2017*
 - *Personal Property Taxes*
 - *Potential increases due to AEP Sub-station but too many unknowns to project any revenue at this time*
 - *AEP: Vassell Sub-Station Project*
 - *Estimated completion in August 2014*
 - *Sub-stations are not taxed until completed and used in business. (i.e. filed in 2015 RE Tax duplicate collected in 2016)*
 - *Public utilities value is allocated unlike the general personal property so it is harder to determine the value to be received*
 - *Income Tax*
 - *2011 unusually high due to lottery winner (nearly \$1M)*
 - *2012 unusually high due to single taxpayer who sold stock options or a business resulting in higher collections (\$750K)*
 - *2013 no increases projected but expect slow growth of ½ % annually in future years*
 - *State Aide*
 - *New funding model due in March for FY14*
 - *Governor not likely to increase funding*
 - *District will be guarantee not formula funded for the foreseeable future*
 - *Guarantee would be reduced 1% annually until at 95%*
 - *Increases for casino revenue included at \$21 per pupil in FY13 and \$71 per pupil future years*
 - *Property Tax Allocation*
 - *FY2013 reimbursement phased out*
 - *Expiration of levies in 2010 and 2014 also reduce future revenue*
 - *Other Revenues*
 - *No changes projected in these revenue streams*
 - *The Bottom Line*
 - *Flat to declining revenue projections as levy expires*
 - *Levy will need replaced...amount to be determined*
 - *Personnel Salary & Benefits*
 - *Open Intermediate School (3 staff)*
 - *Ed Jobs Funding Expired (4 staff)*
 - *4th grade class size relief (1 staff)*
 - *Equivalent of eight positions added in FY13*
 - *Negotiated increases between 1.5% - 2.8% July 2012 through June 2014*
 - *Personnel Salary & Benefits*
 - *Historical growth of near 10% primarily related to group health care costs*
 - *Based on last renewal previously forecasted 14% in future years*
 - *Negotiated insurance plan design changes that will mitigate premium increases*
 - *Personnel Salary & Benefits*

- *Group health increases are the single most volatile and unpredictable expense*
- *Since total compensation reflects salary & benefits costs future increases in health care will directly impact that amount of available resource for raises*
- *Purchase Service*
 - *Comprised of a variety of support services from tuition out for community schools, open enrollment, post secondary, copy machines, trash hauling, electric water/sewer, gas, alarm monitoring, physical, occupational & speech therapy, psychology services, nurse, audiology, legal services, building repairs and conferences*
- *Purchase Service Increases 6%*
- *Supplies & Materials*
 - *Inflationary increases of 3.5% annually*
- *Capital Outlay*
 - *5% inflationary increases annually*
 - *An additional \$80K school bus to achieve goal of three buses per year*
- *Conclusion*
 - *Declining revenues with significant decrease in 2016 & 2017*
 - *2010 Levy expires in 2014*
 - *Need Levy replacement no later than 2015*
 - *Expenditures for operations increasing an average of 6% annually*
 - *Continue to monitor cash in 2015 and 2016 deficit with modified spending as necessary*
 - *Forecast reflects commitment to make levy last five years while maintaining excellence*

B. Review of Annual Appropriations & Estimated Revenues

C. Forecast Presentation

Superintendent's Items

A. RttT

- *Erin Barr explained the 2nd year of the pilot program in the district. They anticipate good participation by the teachers in the program. Waiver days used to develop student learning objectives.*
 - OTES
 - Professional Development

Selected Board Policies

12-139 Motion by Dr. Fagan, Seconded by Mrs. Hines recommends the Board approve the following policy additions and revisions:

(Appendix A)

NEOLA Additions/Revisions – Second Reading

8451 Pediculosis (Head Lice) – (New Operations)

8405 Environmental Health and Safety Issues – (Revised Operations)

8330 Student Records – (Revised Operations)

8320.01 Personal Information Systems – (Revised Operations)

5517.01 Bullying and Other Forms of Aggressive Behavior – (Revised Students)

5460.01 Diploma Deferral – (New Students)

3131 Reduction in Staff – (Revised Professional)

3120.06 Selecting Student Teachers/Administrative Interns – (Revised Professional)

1540 Suspension of Administrative Contracts – (Revised Administration)

1530 Evaluation of Administrators – (Revised Administration)

VOTE: YEAS Mrs. Lillie, Mr. Wecker, Mrs. Meyer, Ms. Meyer, Mrs. Hines, Dr. Fagan

School Board Members Items of Interest or Discussion

- *Dr. Fagan thanked the committee and staff for the work on developing the bullying policy.*
- *Mrs. Hines indicated the Homecoming Parade was great!*
- *Mr. Wecker stated he attended the Chamber Breakfast and it was well attended and very interesting.*
- *Mrs. Meyer informed everyone that 381 walked in the Big Nut Strut and that Jeff Hogan of Channel 10, Brutus and the BW Eagle were all out strutting.*

- *Ms. Meyer announced spirit during Homecoming week was high and students were very involved. BWE won for the best float. Challenge Day is the 15th and 16th, volunteers needed. Powder Puff game is scheduled for the 22nd and the band concert is the 13. The play this season is The Christmas Carol and is scheduled for November 29, 30 and December 1.*
- *Dr. Fagan will be helping with Challenge Day. She believes it allows us to connect and recognize that we are all human and share the same feelings.*
- *Pam stated the board meeting will be held on November 19 due to the OSBA Conference, which will be held on November 11-13. She indicated that the Career Center will be presenting its Hybrid Learning Program and encouraged Angie Pollock and Wayne Thompson to attend this session. She explained that the board is paid \$80 per meeting and according to policy they are limited to 15 meetings a year; therefore, the board will not be paid for the months of September, October and November. Since additional requirements from OTES, OTRES, OPES, OSES, negotiations, etc. require more time and meetings she encourage the board to revise policy to eliminate meeting cap.*

Public Participation

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not considered a public community meeting. This is a time for public participation during the meeting as indicated in the agenda. (Please reference criteria for Public Participation attached to the agenda.)

A. Scheduled

B. Non Scheduled

New Business

12-140 Motion by Dr. Fagan, Seconded by Mrs. Hines recommends the Board approve the following Resolution:

Annual Appropriation Resolution

(Appendix B)

VOTE: YEAS Mr. Wecker, Mrs. Meyer, Ms. Meyer, Mrs. Hines, Dr. Fagan, Mrs. Lillie

12-141 Motion by Dr. Fagan, Seconded by Mrs. Meyer recommending the Board approve the Estimated Resources. (Appendix C)

VOTE: YEAS Mrs. Meyer, Ms. Meyer, Mrs. Hines, Dr. Fagan, Mrs. Lillie, Mr. Wecker

12-142 Motion by Dr. Fagan, Seconded by Mrs. Meyer recommending the Board approve the Five Year Forecast for FY 2013.

(Appendix D)

VOTE: YEAS Ms. Meyer, Mrs. Hines, Dr. Fagan, Mrs. Lillie, Mr. Wecker, Mrs. Meyer

12-143 Motion by Mrs. Hines, Seconded by Dr. Fagan recommending the Big Walnut Board of Education adopt the Ohio Superintendent Evaluation System (OSES) process.

➤ *Mr. Mazzi explained that the forms are standard and will be personalized for BW.*

➤ *Mrs. Lillie also explained the process used at the Career Center in order to engage board and administrator.*

VOTE: YEAS Mrs. Hines, Dr. Fagan, Mrs. Lillie, Mr. Wecker, Mrs. Meyer, Ms. Meyer

12-144 Motion by Dr. Fagan, Seconded by Mrs. Meyer recommending the Big Walnut Board of Education approve a two-year proposal/engagement letter for Kennedy Cottrell Richards to perform the MSP Cost Report Review for the period of October 1, 2010 to June 30, 2011 and the subsequent period July 1, 2011 to June 30, 2012 for an estimated cost of \$2,600.00 for each reporting period.

VOTE: YEAS Dr. Fagan, Mrs. Lillie, Mr. Wecker, Mrs. Meyer, Ms. Meyer, Mrs. Hines

12-145 Motion by Mrs. Hines, Seconded by Dr. Fagan recommending the Big Walnut Board of Education make the following appointment for 2012:

Legislative Liaison OSBA (alternate)

Mrs. Pamula Lillie

VOTE: YEAS Mr. Wecker, Mrs. Meyer, Ms. Meyer, Mrs. Hines, Dr. Fagan
Abstained Mrs. Lillie

12-146 Motion by Mrs. Hines, Seconded by Dr. Fagan recommending the Board approve a one-year certified contract for the 2012-2013 school year with 19 extended days to be paid from Auxiliary Service Funds for Colleen Hoffman, Genoa Christian Academy, part-time (.61) Guidance Counselor, MA step 5, effective September 17, 2012.

VOTE: YEAS Mr. Wecker, Mrs. Meyer, Ms. Meyer, Mrs. Hines, Dr. Fagan, Mrs. Lillie

12-147 Motion by Dr. Fagan, Seconded by Mrs. Meyer recommending the Board approve the following Extended Service contracts for the 2012/2013 school year:

	<u>EXTENDED DAYS</u>
Erin Curtis, Student Service Coordinator, Big Walnut High School	20 days
Kristin Mackin-Lanning, Librarian, Big Walnut High School	10 days

Approve the following classified staff contracts for the balance of the 2012-2013 school year (90-day probationary is complete):

Brandon Mason, Custodian, General Rosecrans Elementary, 2nd shift

Travis Dickson, Custodian, Big Walnut Middle School, 2nd shift

Approve Linda Borchers for 1-hour/day extra work at the bus garage, current hourly driver rate, effective September 12, 2012.

Approve the following supplemental for the 2012-2013 school year:

Middle School

Laura Wood, Power of the Pen (.5)

Kevin Masterson, Power of the Pen (.5)

VOTE: YEAS Mrs. Meyer, Ms. Meyer, Mrs. Hines, Dr. Fagan, Mrs. Lillie, Mr. Wecker

12-148 Motion by Dr. Fagan, Seconded by Mrs. Hines recommending the Board approve the following extended field trips:

- Big Walnut Middle School, 8th grade Washington DC trip, May 21-24, 2013
- Big Walnut High School Band & Choir, Carnival Cruise Line, Bahamas, April 3 – 7, 2013
- *Dr. Fagan's concern is not related to the cruise ship but chaperones in the Bahamas.*
- *Mr. Fujii explained that they researched the cruise line thoroughly. There will be ten students to one chaperone. He identified that other districts have experienced international trips and have had excellent experiences. They will take a bus to Florida and all excursions off the boat will be well supervised. They will be participating in the Performance Festival through the Educator Tour Company.*
- *Dr. Fagan indicated the students will visit such places as a slave plantation and the straw market; it will be a great opportunity to explore another culture. She encouraged safe excursions with appropriate chaperones.*

VOTE: YEAS Mrs. Lillie, Mr. Wecker, Mrs. Meyer, Ms. Meyer, Mrs. Hines, Dr. Fagan

12-149 Motion by Mrs. Lillie, Seconded by Dr. Fagan recommending the Board approve the following donations:

- Baseball bats, gloves, helmets, etc., donated by TD Surplus, donated to Big Walnut High School

- Skid of slate flooring and roofing tiles, donated by Jeff Apple, donated to Big Walnut Middle School
- \$573.00 Take Charge of Education Check, donated by Target, donated to Big Walnut High School

VOTE: YEAS Mr. Wecker, Mrs. Meyer, Ms. Meyer, Mrs. Hines, Dr. Fagan, Mrs. Lillie

12-150 Motion by Mrs. Meyer, Seconded by Mrs. Hines recommending the Board enter Executive Session to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, to consider the sale of property at competitive bidding, to confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action, and to consider the employment of a public employee or official.

VOTE: YEAS Mrs. Meyer, Ms. Meyer, Mrs. Hines, Dr. Fagan, Mrs. Lillie, Mr. Wecker

Scheduling of Next Board Meeting:

Special Board Meeting:

Wednesday, October 31, 2012

7:45 AM

Big Walnut Intermediate School, Conference Room

Regular Board Meeting:

Monday, November 19, 2012

7:00 PM

Big Walnut Middle School, Library

12-151 Motion by Dr. Fagan, Seconded by Mrs. Lillie recommending the Board exit Executive Session and the meeting adjourns.

VOTE: YEAS Mrs. Hines, Dr. Fagan, Mrs. Lillie, Mr. Wecker, Mrs. Meyer