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# BIG WALNUT

## LOCAL SCHOOL DISTRICT

MINUTES  
BIG WALNUT LOCAL SCHOOLS  
BOARD OF EDUCATION REGULAR MEETING  
May 13, 2013  
Big Walnut High School, Media Center, 6:30 P.M.

**OUR MISSION:**

*The mission of the Big Walnut Local Schools is to inspire and guide each student to his or her maximum potential*

**OUR VISION:**

*In order to realize our mission, we will strive to achieve and maintain our vision of:*

- *Student-focused, professional, collaborative staff*
- *Student-focused, challenging and current curriculum*
- *Supportive, involved and informed community*
- *Safe, respectful and welcoming environment*

**DISTRICT GOALS:**

- *Improve academic achievement*
- *Improve communication*
- *Plan for growth (facility plan)*
- *Financial responsibility*

President

- A. Call to Order
- B. Pledge of Allegiance

Roll Call: Mrs. Meyer, Dr. Fagan, Mrs. Lillie, Mr. Wecker, Ms. Meyer  
Absent: Mrs. Hines

13-56 Motion by Mrs. Lillie, Seconded by Mrs. Meyer to approve the Board meeting minutes of the April 8, 2013 Special Board Meeting and the April 8, 2013 Regular Board Meeting.

VOTE: YEAS Dr. Fagan, Ms. Meyer, Mr. Wecker, Mrs. Meyer, Mrs. Lillie

Recognitions & Building Presentations

A. Students of the Month

- Sabrina Fitch, General Rosecrans Elementary – Dr. Fagan
- Jesse Rines, Big Walnut High School – Mrs. Meyer

B. Student Recognitions

- State Science Fair
- Choir Groups
- Nicole Meyer, Student Board Rep

C. Big Walnut High School Building Presentation

- *Mr. Frank and student Anthony Roberto used the C&C machine to create nineteen signs for the fitness trail. The signs complete a “Standard Fitness Route”, which includes nineteen graphic panels in sequence for workout stations within video camera site for safety.*

## Superintendent Report

### A. District Goal: Improve Academic Achievement

- RttT Update
  - *Mrs. Pollock and Julie Beeker indicated they met with the Evaluation Committee for the final time this year to outline OTEs; still working on committee to develop student learning objectives.*

### B. District Goal: Plan for Growth (facility plan)

- FTE Report
  - *Mr. Barber reported no changes at this time, we are working through the transitions of resignations and retirements.*

### C. District Goal: Improve Communication

- OCC Alignment & New Post-Season Structure
  - *Steve Glesenkamp explained the division changes; Big Walnut is in the Capital Division. He discussed the 2015-2016 OHSAA proposed post season structure, which is based on the October EMIS count in grades 9-11.*

## Treasurer's Report

### A. District Goal: Financial Responsibility

- Monthly Report
- Five Year Forecast

## Selected Board Policies

NEOLA Additions/Revisions/Review – First Reading

1240 Evaluation of the Superintendent – (Administration/Revised)

1330 Evaluation of the Treasurer – (Administration/Revised)

1530 Evaluation of Principals and Other Administrators – (Administration/Revised)

3220 Standards-Based Teacher Evaluation – (Professional Staff/Revised)

2111 Parent and Family Involvement – (Program/Review)

2261.01 Parent Participation in Title I Programs – (Program/Review)

## School Board Members Items of Interest or Discussion

- *Ms. Meyer said prom went well and student council positions for next year have been filled.*
- *Mr. Wecker announced the Education Foundation awarded \$90,000 in scholarships. He expressed sympathy to Jim Burkhart's family, Jim died suddenly at the age of 68; his loss will be felt in the BW community. He informed everyone about the Education Foundation Golf Outing and encouraged participation and announced BW Lacrosse will be hosting a dime-a-dog night on May 14. He indicated how impressed he is with the BW Youth Baseball program and how hard the board and volunteers work.*
- *Mrs. Meyer is grateful she was able to attend the Board Leadership Institute. She participated in BWE's Right-to-Read week and read for several hours; she truly enjoys being in classrooms. She really enjoyed prom and was amazed at the valet parking. She announced that May 20 is Senior Honors Night and for everyone to check-out the art on display.*
- *Mrs. Lillie said how sad it is to say "good-bye" to Mr. Fujii. She congratulated the senior class on creating a great learning environment. She announced that DACC's graduation is May 28 at the Aladdin Shrine Temple.*
- *Dr. Fagan indicated the paperwork was signed on May 9 to finalize the sale of the Galena building. She wished Journey Fellowship well with their new facility. She stated that she, Felicia and Steve were approached to speak at the Berkshire Township Zoning meeting regarding the district's perspective on the outlet mall. The district will speak, at some point, regarding the benefit of the economic diversity.*

## Public Participation

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not considered a public community meeting. This is a time for public participation during the meeting as indicated in the agenda. (Please reference criteria for Public Participation attached to the agenda.)

A. Scheduled

B. Non Scheduled

- *Jim Spurrier stated that since being a part of the Finance Committee over the last two years he recognizes the need for an Assistant Treasurer. He believes the Treasurer is spread too thin, which leaves room for errors or not being able to monitor compliance issues. However, he would like to know where cuts will be made to fund the position.*
- *Susan Hatcher said she agrees with Mr. Spurrier but she too wants to know what the district is willing to give up in order to cover the expense.*

## New Business

13-57 Motion by Mrs. Meyer, Seconded by Mr. Wecker recommending the Board approve the following resolution:

**Board of Education/Governing Board Resolution Authorizing 2013-2014 membership in Ohio High School Athletic Association**

(Appendix A)

VOTE: YEAS Ms. Meyer, Mr. Wecker, Mrs. Meyer, Mrs. Lillie, Dr. Fagan

13-58 Motion by Mrs. Meyer, Seconded by Mrs. Lillie recommending the Board approve the following students for graduation from Big Walnut High School on June 1, 2013.

(Appendix B)

VOTE: YEAS Mr. Wecker, Mrs. Meyer, Mrs. Lillie, Dr. Fagan, Ms. Meyer

13-59 Motion by Mrs. Meyer, Seconded by Mrs. Lillie recommending the Board accept the following resignations:

Stephen Fujii, Principal, Big Walnut High School, effective June 30, 2013

Carol Toprani, Payroll and Benefits Manager, effective May 3, 2013

Linda Klamfoth, Office Assistant, Big Walnut Intermediate School, effective May 7, 2013

Angela Leisure, Custodian, Big Walnut High School, effective April 24, 2013

Matthew Bell, Custodian, 2<sup>nd</sup>/3<sup>rd</sup> shift split, Big Walnut Intermediate School & High School, effective May 9, 2013

Approve the re-assignment of Linda Klamfoth from Office Assistant, Big Walnut Intermediate School, to Interim Payroll and Benefits Manager, effective April 18, 2013 through May 15, 2013, at a rate of \$23.00 per hour.

Approve a 260 day Administrative Level II limited contract for Linda Klamfoth, Payroll and Benefits Manager, at an annual salary of \$48,000.00, effective May 16, 2013 through June 30, 2014.

Approve a 260 day Administrative Level I three year contract for Angela Pollock, Assistant Superintendent, at an annual salary of \$95,000.00, effective August 1, 2013.

Approve a 90-day probationary classified contract for Dianne Hard, 2-hour food service worker, General Rosecrans Elementary, step 0, effective April 15, 2013.

Approve a one year certified contract for Patricia Cooper, Big Walnut High School English Teacher, MA step 4, beginning the 2013-2014 school year.

Approve the following athletic supplementals for the 2013-2014 school year:

Joe Weaver, Head Football Coach, step 11	Ron Lehman, Head Volleyball Coach, step 11
Tim Poitinger, Head Boys Soccer Coach, step 11	Sarah Kildow, Head Cheerleading Coach, step 11
Drew Pitzer, Head Girls Soccer Coach, step 1	Eric Myers, Head Basketball Coach, step 11
Chuck Workman, Head Golf Coach, step 11	Steve Palmer, Head Girls Basketball Coach, step 11
Ryan Balaz, Head Girls Tennis Coach, step 3	Luke Moore, Head Wrestling Coach, step 10
Gary Brandon, Head Cross Country Coach, step 11	

Approve the following stipends for the 2012-2013 school year:

Mike Wion, Mohican Coordinator, \$500.00  
Jason Crawford, Mohican Coordinator, \$500.00  
Kelly Robinson, DC Coordinator, \$500.00  
Laura Conley, DC Chaperone, \$450.00  
Lynn Elder, DC Chaperone, \$450.00

Approve the payments to the following Mentors for the 2012-2013 school year:

Mentors to Resident Educator Teachers (\$1,500 each – one mentee)

Mike Ruark  
Christina McDonough

Mentors to Resident Educator Teachers (\$2,500 each – multiple mentees)

Mendi Priestas	Kim Castiglione
Sarah Wytzka	Keri Kotchounian
Shannon Mignonon	

Building Guide Mentors (\$250 each)

Roberta Divito	Kari Thomas
Trisha Hilton	Erin Barr
Lisa Shaw	

Approve the payment to the following Mentor for the 2012-2013 school year:

Mentor to Resident Educator Teachers (\$2,500 each – multiple mentees)

Sandra Chiampo

VOTE: YEAS Mrs. Meyer, Mrs. Lillie, Dr. Fagan, Ms. Meyer, Mr. Wecker

13-60 Motion by Mrs. Meyer, Seconded by Mrs. Lillie recommending the Board approve the following extended field trips:

- BWHS Boys Basketball Team, Camp in Findlay, Ohio, June 14-15, 2013
- BWHS Football Team, Camp at Ohio Dominican University, June 24-25, 2013
- BWHS Cheerleaders, Camp at Bowling Green University, July 27-30, 2013

VOTE: YEAS Dr. Fagan, Ms. Meyer, Mr. Wecker, Mrs. Meyer, Mrs. Lillie

13-61 Motion by Mrs. Lillie, Seconded by Mrs. Meyer recommending the Board accept the following donation:

- Four 3x10 banners, donated to Big Walnut Middle School, donated by Julie Ringo & Bev Ringo

VOTE: YEAS Ms. Meyer, Mr. Wecker, Mrs. Meyer, Mrs. Lillie, Dr. Fagan

13-62 Motion by Mrs. Lillie, Seconded by Mrs. Meyer recommending the Board enter Executive Session to consider the employment of a public employee or official and to confer with an attorney for the board of education concerning disputes involving the board that are the subject of pending or imminent court action.

VOTE: YEAS Mr. Wecker, Mrs. Meyer, Mrs. Lillie, Dr. Fagan

Scheduling of Next Board Meeting:

Regular Board Meeting:

Monday, June 10, 2013

6:30 P.M.

Big Walnut High School Media Center

13-63 Motion by Mr. Wecker, Seconded by Mrs. Meyer recommending the Board exit Executive Session and the meeting adjourns.

VOTE: YEAS Mrs. Meyer, Mrs. Lillie, Dr. Fagan, Mr. Wecker