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# BIG WALNUT

## LOCAL SCHOOL DISTRICT

BIG WALNUT LOCAL SCHOOL DISTRICT  
ORGANIZATIONAL BOARD MEETING  
JANUARY 9, 2012  
6:00 P.M., BIG WALNUT HIGH SCHOOL LIBRARY

I. Call to Order by Mrs. Pam Lillie, President Pro Tempore.

A. Pledge of Allegiance

B. Roll Call:

\_\_\_\_ Mrs. Lillie, \_\_\_\_ Mrs. Meyer, \_\_\_\_ Mr. Wecker, \_\_\_\_ Mrs. Hines, \_\_\_\_ Dr. Fagan

II. Mrs. Lillie, President Pro Tempore, will declare that nominations are open for President of the Big Walnut Local School Board of Education for 2012.

Nomination of \_\_\_\_\_ for President by \_\_\_\_\_

Nomination of \_\_\_\_\_ for President by \_\_\_\_\_

Motion for President to close nominations if only one nominee and that \_\_\_\_\_  
be elected as President of the Big Walnut Local School Board of Education for 2012.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

\_\_\_\_ Mrs. Meyer, \_\_\_\_ Mr. Wecker, \_\_\_\_ Mrs. Hines, \_\_\_\_ Dr. Fagan, \_\_\_\_ Mrs. Lillie

CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_

(If there is more than one nominee, the President Pro Tempore shall instruct the Treasurer to publicly call roll and shall declare the candidate receiving the majority of votes to be President.)

III. Election of Vice President.

Mrs. Lillie, President Pro Tempore, will declare that nominations are open for Vice President of the Big Walnut Local School Board of Education for 2012.

Nomination of \_\_\_\_\_ for Vice President by \_\_\_\_\_

Nomination of \_\_\_\_\_ for Vice President by \_\_\_\_\_

Motion for Vice President to close nominations if only one nominee and that \_\_\_\_\_  
be elected as Vice President of the Big Walnut Local School Board of Education for 2012.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_,

\_\_\_\_ Mr. Wecker, \_\_\_\_ Mrs. Hines, \_\_\_\_ Dr. Fagan, \_\_\_\_ Mrs. Lillie, \_\_\_\_ Mrs. Meyer

CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_

(If there is more than one nominee, the President Pro Tempore shall instruct the Treasurer to publicly call roll and shall declare the candidate receiving the majority of votes to be Vice President.)

IV. Administration of Oath to Newly Elected Officers.

Mrs. Felicia Drummey, Treasurer, administers the oath of office to the newly elected President and Vice President of the Board of Education.

The newly elected President will now preside.

V. Date, Time and Place of Regular Meetings in 2012.

Motion to designate the second Monday of each month of 2012 as the regular meeting date of the Big Walnut Board of Education, except for the month of November in which the meeting will be held on November \_\_\_\_\_, 2012. Meetings will be at 7:00 P.M. in the \_\_\_\_\_.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
\_\_\_\_ Mrs. Hines, \_\_\_\_ Dr. Fagan, \_\_\_\_ Mrs. Lillie, \_\_\_\_ Mrs. Meyer, \_\_\_\_ Mr. Wecker  
CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_

VI. Establishment of Service Fund – Board Members.

Motion that the Board adopt the following resolution:

WHEREAS, Revised Code Section 3315.15 provides for the setting aside from the general fund a sum of not to exceed two dollars (\$2.00) for each child enrolled, or twenty thousand dollars (\$20,000.00), whichever is greater, except that in the case of an educational service center, the fund shall not exceed twenty thousand dollars (\$20,000), such sum of money to be known as the “service fund” to be used only in paying the expenses of members of the Board actually incurred in the performance of their duties, or of their official representatives, or in paying the expenses of members-elected of such Boards of Education actually incurred in training and orientation to the performance of their duties from the date of election to the date of administration of the oath of office.

NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Big Walnut Local School District does hereby establish a service fund, such fund to be set aside as an account within the general fund, and there is hereby appropriated for the purpose of said service fund the sum of \$5,000.00, which shall be incorporated into the appropriations of this school district for Fiscal year 2012.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
\_\_\_\_ Dr. Fagan, \_\_\_\_ Mrs. Lillie, \_\_\_\_ Mrs. Meyer, \_\_\_\_ Mr. Wecker, \_\_\_\_ Mrs. Hines  
CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_

VII. Resolutions for 2012.

Motion by the Board to approve the following resolutions for 2012:

WHEREAS, the Treasurer of Delaware County has collected and is holding funds in the county treasury to the account of this school district which funds are applicable to meet the lawful expenditures of this school district during the current fiscal year.

NOW THEREFORE, BE IT RESOLVED that the County Auditor is hereby requested, pursuant to Section 321.34 of the Revised Code, to issue warrants upon the County Treasurer in favor of the Treasurer of this School District in the aggregate amount of 90% of the portion of the taxes assessed and collected for and on behalf of this School District. The County Auditor is further requested to determine that portion of the total amount requested which is payable to the bond retirement fund and to issue a separate warrant for that amount with the remainder to be paid for the use of the general fund of the District.

BE IT FURTHER RESOLVED that the Treasurer certify a copy of this Resolution to the Auditor of Delaware County, Ohio.

- a. Authorization for the Withdrawals of Funds from the General Deposit Account, the Payroll Account, and the Bond and Coupon Account.

WHEREAS the Board of Education of the Big Walnut Local School District has designated depository accounts for its active funds for a five-year period ending December 1, 2012.

THEREFORE, BE IT RESOLVED by the Board of Education of the Big Walnut School District that:

1. Funds of deposit in all accounts shall be withdrawn by means of checks issued in the name of the Board of Education signed (or with facsimile signature) by the Treasurer for general warrants for payroll warrants.
2. The Treasurer shall furnish said bank, and other public depositories for interim funds, a certified copy of this resolution and specimen signature of the Treasurer of the Big Walnut Board of Education.
3. Public depositories are hereby authorized to assume this resolution to be in effect until written notice of change is provided.

- b. Authorization to Invest Interim Inactive Funds.

Be it resolved that the Treasurer be authorized to invest funds, the purpose of all investment activities is to maximize the return on the district's excess cash balances consistent with complete safety of the portfolio's principal value and the liquidity desired and further, that the Treasurer be authorized to secure services of approval securities advisors, brokers and banks.

- c. Authorization for Payment of Bills.

Be it resolved that the Treasurer be authorized to pay all bills within the limits of the appropriations resolution as bills are received for merchandise that has been received in good condition and for services satisfactorily performed.

- d. Authorization for Employment of Temporary Personnel.

Be it resolved that the Superintendent be authorized to employ temporary personnel as needed for emergency situations, such employment is to be presented to the Board for approval at the next regular meeting.

- e. Authorization of Appointment of Purchasing Agent.

Be it resolved that the Superintendent or his/her designee be appointed as Purchasing Agent for the calendar year 2012.

- f. Authorization of Bonding

Recommendation to purchase Faithful Performance Bonds for the Board President, Treasurer, and Local Superintendent in an amount of \$100,000.00.

- g. Authorization for Establishing Petty Cash Fund.

Be it resolved that the Administration Office and each Building petty cash fund be established for calendar year 2011, and that all disbursements from petty cash be supported by proper documents (O.R.C.3313.31).

- h. Authorization for Professional Leave.

Be it resolved that the Superintendent be authorized to approve professional leave for all employees.

i. Authorization to Participate in Federal and State Title and/or Chapter Programs

Authorization to Participate in Federal and State Title and/or Chapter Programs as approved by the Superintendent.

j. Authorization for Appropriation Adjustments.

Be it resolved that the Treasurer be authorized to make appropriate modifications as needed and report such modifications to the Board.

k. Authorization for Approval of Financial Report.

The Big Walnut Board of Education resolves that the Treasurer shall prepare and present a monthly financial report to the Board of Education (in accordance with O.R.C. 3313.29 and as requested by the Board) and that said report be accepted as presented unless otherwise amended or corrected and be on file for audit.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
\_\_\_\_Mrs. Lillie, \_\_\_\_Mrs. Meyer, \_\_\_\_Mr. Wecker, \_\_\_\_Mrs. Hines, \_\_\_\_Dr. Fagan  
CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_

VIII. Appointment to the Delaware Area Career Center Board of Education.

It is recommended that \_\_\_\_\_ be appointed to the Delaware Area Career Center Board of Education.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
\_\_\_\_Mrs. Meyer, \_\_\_\_Mr. Wecker, \_\_\_\_Mrs. Hines, \_\_\_\_Dr. Fagan, \_\_\_\_Mrs. Lillie  
CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_

IX. The Big Walnut Board of Education makes the following appointments for 2012:

- Legislative Liaison (OSBA) \_\_\_\_\_
- Student Achievement Liaison (OSBA) \_\_\_\_\_
- Education Foundation Liaison \_\_\_\_\_
- Sunbury / Big Walnut Joint Ventures Agreement Committee \_\_\_\_\_

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_  
\_\_\_\_Mr. Wecker, \_\_\_\_Mrs. Hines, \_\_\_\_Dr. Fagan, \_\_\_\_Mrs. Lillie, \_\_\_\_Mrs. Meyer  
CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_

X. The Big Walnut Board of Education volunteers for the following current standing committees for 2012:

- Action to Benefit Children Committee \_\_\_\_\_
- Communication Committee \_\_\_\_\_
- Development Committee \_\_\_\_\_
- Insurance Committee \_\_\_\_\_
- Finance Committee \_\_\_\_\_
- Communication and Civic Engagement Committee  
(Including Business Advisory Committee) \_\_\_\_\_
- Sunbury Meadows Community Authority Representative \_\_\_\_\_

Villages & Townships

Berkshire Township \_\_\_\_\_

Genoa Township \_\_\_\_\_

Harlem Township \_\_\_\_\_

Kingston Township \_\_\_\_\_

Porter Township \_\_\_\_\_

Trenton Township \_\_\_\_\_

Village of Galena \_\_\_\_\_

Village of Sunbury \_\_\_\_\_

Schools

Big Walnut Elementary \_\_\_\_\_

General Rosecrans Elementary \_\_\_\_\_

Hysten Souders Elementary \_\_\_\_\_

Big Walnut Middle School \_\_\_\_\_

Big Walnut High School \_\_\_\_\_

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

\_\_\_\_\_ Mrs. Hines, \_\_\_\_\_ Dr. Fagan, \_\_\_\_\_ Mrs. Lillie, \_\_\_\_\_ Mrs. Meyer, \_\_\_\_\_ Mr. Wecker

CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_

XI. The Big Walnut Board of Education approves the following memberships:

- a. Ohio School Boards Association (OSBA), the OSBA unites the state's boards of education and provides information, services, legal assistance fund and representation to member school district. Approval of \$6,418 dues for 2012.
- b. Metropolitan Educational Council (MEC), the MEC is a consortium of school districts and related agencies that identifies, plans and provides its members services that can be more effectively achieved in a cooperative endeavor. Approval of \$1,193.42 membership fee for 2012.

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

\_\_\_\_\_ Dr. Fagan, \_\_\_\_\_ Mrs. Lillie, \_\_\_\_\_ Mrs. Meyer, \_\_\_\_\_ Mr. Wecker, \_\_\_\_\_ Mrs. Hines

CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_

XII. Adjournment of Organizational Meeting.

Motion to adjourn

MOVED \_\_\_\_\_ SECONDED \_\_\_\_\_

\_\_\_\_\_ Mrs. Lillie, \_\_\_\_\_ Mrs. Meyer, \_\_\_\_\_ Mr. Wecker, \_\_\_\_\_ Mrs. Hines, \_\_\_\_\_ Dr. Fagan

CARRIED \_\_\_\_\_ TO \_\_\_\_\_ FAILED \_\_\_\_\_ TO \_\_\_\_\_