



Student Withdrawal Notice Form

STUDENT: _____ GRADE: _____

LAST DAY OF ATTENDANCE: _____ START DATE IN NEW DISTRICT: _____

NAME OF NEW SCHOOL DISTRICT: _____

NAME OF NEW SCHOOL: _____

ADDRESS OF NEW SCHOOL: _____

PHONE NUMBER OF NEW SCHOOL: _____

Student withdrawing from Big Walnut High School Big Walnut Middle School Big Walnut Intermediate School Big Walnut Elementary School General Rosecrans Elementary Harrison Street Elementary Hylan Souders Elementary shall complete this form and return to the office on the day of withdrawal. Each classroom teacher is to sign the form indicating the school issued books and equipment have been returned.

COURSE	TEACHER	FEES PAID/ BOOKS RETURNED	CURRENT NINE WEEK GRADE	CUMMULATIVE GRADE TO DATE

IF STUDENT IS TRANSFERRING FROM AN OHIO SCHOOL, PLEASE PROVIDE THE FOLLOWING, PER HB410 REQUIREMENTS:

- Total excused absence hours: _____
- Total unexcused absence hours: _____
- Total hours exempt from truancy: _____

LIBRARY BOOK(S) DUE: NO YES

FEES OWED: NO YES \$ _____

CAFETERIA CHARGES OWED: NO YES \$ _____

CHROMEBOOK RETURNED: NO YES

YOUR NEW MAILING ADDRESS: _____

YOUR NEW PHONE NUMBER: _____

REASON FOR LEAVING THE DISTRICT: _____

PARENT SIGNATURE: _____

DATE: _____

For Office Use Only:

Parent Completed Form

School Completed Form

Received Request for Records

Pursuant to Senate Bill 181 if Big Walnut Local Schools has not received a records request from your new school within 5 consecutive school days your student's records will be submitted to the county attendance officer and / or the juvenile court liaison for review.