



TRANSPORTATION DEPARTMENT

117 N. Kintner Pkwy
Sunbury, Ohio 43074
740.965.8967
www.bwls.net

OUT OF DISTRICT STUDENT INFORMATION TRANSPORTATION REQUEST

Please provide the following information to assist us with the safe transportation of your student. If there are any changes to the following information during the school year, please contact the Transportation Department 740-965-8967. All changes must be received in writing before implementation. **Please allow 3 business days' notice for changes to take place. To establish transportation for next school year, please submit the following information to the Big Walnut Transportation Department no later than July 15th.**

New Student | Transfer within district | Change of information | Other: _____

School: _____ Effective Date: _____

Student Name: _____ Date of Birth: ____/____/____ Sex: ____ Grade: ____

Home Address: _____ City: _____ Phone: (____) _____

If moving, new address: _____ City: _____ Phone: (____) _____

Mother's Name: _____ Phone: (cell) _____

Father's Name: _____ Phone: (cell) _____

Mother's Place of Employment: _____ Phone: (work) _____

Father's Place of Employment: _____ Phone: (work) _____

Emergency Contact Person(s): _____ Relationship: _____ Phone: _____

My student needs transportation for: AM Mid-Day PM All

Address if other than home: Pick-up Drop-off Both

Address: _____ City: _____ Zip: _____

Contact Person: _____ Phone# _____

Address if other than home: Pick-up Drop-off Both

Address: _____ City: _____ Zip: _____

Contact Person: _____ Phone#: _____

MEDICAL OR MEDICATION INFORMATION

Personal medical history is kept in the building principal's office. We are asking that you fill out any medical or medication information your child's bus driver should be aware of. This information will be kept confidential and used only for the safety and welfare of your student during transportation by the Big Walnut Schools.

Parent/Guardian Signature: _____ Date: _____

FOR OFFICE USE ONLY
 Driver: _____ Bus: _____ School District: _____ Date: _____