

# Organizational Meeting

## Board of Education

Big Walnut High School Auditorium

Thursday, January 12, 2023

6:00pm - 6:30pm

**Present:** Mr. Doug Crowl, Board Member; Mrs. Sherri Dorsch, Board Member; Mr. Steve Fujii, Board Member; Mrs. Alice Nicks, Board Member; Mrs. Angela Graziosi, Board Member; Mr. Ryan McLane, Superintendent; Mr. Darren Jenkins, Treasurer; Ms. Megan Forman

**Absent:** Ms. Sophia Erndt, Student Board Rep

### 1 President Pro Tempore

Mr. Doug Crowl, President Pro Tempore

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- Call to Order
- Pledge of Allegiance

### 2 Roll Call

Mr. Doug Crowl, President Pro Tempore

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Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		
Ms. Sophia Erndt, Student Board Rep	X		

### 3 Election

Mr. Doug Crowl, President Pro Tempore

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#### 3.1 23-001

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Mr. Crowl, President Pro Tempore, will declare that nominations are open for the President of Big Walnut Local School Board of Education for 2023.

**Minutes:**

- Mrs. Graziosi nominated Doug Crowl for the 2023 Board President, seconded by Mrs. Nicks.
- Mrs. Dorsch nominated Steve Fujii for the 2023 Board President, Mr. Fujii declined.
- Mr. Crowl was elected as the 2023 Board President.

**Result:** Approved

**Motioned:** Mrs. Angela Graziosi

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member			X
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member			X
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		
Ms. Sophia Erndt, Student Board Rep			X

### 3.2 23-002

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Mr. Crowl, President Pro Tempore, will declare that nominations are open for Vice President of the Big Walnut Local School Board of Education for 2023.

**Minutes:**

- Mrs. Nicks nominated Mrs. Graziosi for the 2023 Board Vice President, Mr. Crowl seconded.
- Mr. Crowl nominated Mr. Fujii for Board Vice President, Mr. Fujii declined the nomination.
- Mrs. Graziosi was elected as the 2023 Board Vice President.

**Result:** Approved

**Motioned:** Mrs. Alice Nicks

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member			X
Ms. Sophia Erndt, Student Board Rep	X		

## 4 Administration of Oath of Office to Newly Elected Officers

Mr. Darren Jenkins

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Mr. Darren Jenkins, Treasurer, administers the oath of office to the newly elected President and Vice President of the Board of Education.

## 5 23-003 Date, Time and Location of Regular Meetings in 2023

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It is recommended the Board designate the following 2023 regularly scheduled meeting dates:  
Thursday, January 12, 2023 @ 6:30 p.m. (immediately following the Organizational Meeting)

Thursday, February 16, 2023 @ 6:30 p.m.

Thursday, March 16, 2023 @ 6:30 p.m.

Wednesday, April 19, 2023 @ 6:30 p.m.

Thursday, May 18, 2023 @ 6:30 p.m.

Thursday, June 15, 2023 @ 6:30 p.m.

Thursday, June 29, 2023 @ 7:30 a.m.

Thursday, July 20, 2023 @ 6:30 p.m.

Thursday, August 17, 2023 @ 6:30 p.m.

Wednesday, September 20, 2023 @ 6:30 p.m.

Thursday, October 19, 2023 @ 6:30 p.m.

Thursday, November 16, 2023 @ 6:30 p.m.

Thursday, December 14, 2023 @ 6:30 p.m.

All meetings will be held in the Board Room located in the District Administrative Office, located at 110 Tippet Court, Sunbury, OH 43074.

The Board may schedule additional meetings as needed throughout the year, in addition to the above-noted meetings, which will be compensated based on board policy 0147.

**Result:** Approved

**Motioned:** Mrs. Alice Nicks

**Seconded:** Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Cowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		
Ms. Sophia Erndt, Student Board Rep	X		

## 6 Board Action

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### 6.1 23-004

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It is recommended the Board approve:

Board Service Fund - the establishment of a service fund in the amount of \$7,500 to provide for the expenses actually incurred by Board members in the performance of their duties in accordance with Section 3315.15 O.R.C.

Approve for Waiver of Reading Minutes - the waiving of the reading of the minutes from previous meetings in accordance with Section 3313.26 O.R.C.,

Adopting a Standing Authorization for the Board President for the Calendar Year 2023 - the authorization of the Board president to sign all grant applications, which require the President's signature without seeking prior Board approval, to enable the district to process state and federal grant applications in a more timely and expedient manner.

**Result:** Approved

**Motioned:** Mrs. Alice Nicks

**Seconded:** Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		
Ms. Sophia Erndt, Student Board Rep	X		

## 6.2 23-005

To enable the superintendent to carry out necessary duties involving operations, it is recommended that the Board of Education grant the following standing authorizations for the calendar year 2023:

Approval of Leaves of Absence and Professional Leave - The superintendent is hereby authorized to approve professional leave and unpaid employee leaves of absence for all employees.

Employment of Personnel - The superintendent is hereby authorized to employ personnel for existing positions necessary to meet the needs of the district subject to ratification by this Board at the next regularly scheduled school board meeting; however, upon ratification by this Board, such employment shall be deemed effective as of the date and time of approved hire by the superintendent.

Approval of Board's Designee for Appeals of Student Suspensions and Expulsions - The superintendent is hereby authorized to appoint a designee for appeals of student suspensions and expulsions.

Approval of Tuition Waivers for Students - The superintendent is hereby authorized to approve, as appropriate, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.

Approval of Superintendent's Authorization to Accept Resignations - The superintendent is hereby authorized to accept resignations that have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; however, upon ratification by this Board, such resignation shall be deemed effective as of the date and time of the superintendent's acceptance.

Authorization of Appointment of Purchasing Agent - The superintendent is hereby appointed as Purchasing Agent through the calendar year 2023 for purchases within the annual appropriation measure.

Authorization to Participate in Federal and State Title and/or Chapter Programs - The superintendent is hereby authorized to approve participation in State and Federal Title and/or Chapter Programs as deemed appropriate for the district.

**Minutes:**

- Mr. Crowl combined items 6.2 & 6.3.

### 6.3 .

To enable the treasurer to carry out necessary duties involving operations, it is recommended that the Board of Education grant the following standing authorization for calendar year 2023:

Advances on Tax Settlements - The treasurer is hereby authorized to secure advance payments from the county auditor when funds from property taxes are available and payable to the district.

Investment of Interim and Inactive Funds - The treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to Ohio Revised Code and Board Policy 6144 - Investments.

Appropriation Modifications - The treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board of Education for approval.

Blanket Purchase Orders - The treasurer is hereby authorized to issue blanket purchase orders when necessary with a limit of up to \$50,000.

Payment of Bills and Payrolls - The treasurer is authorized to pay all bills and payrolls within the limit of the appropriation resolutions as bills are received and when the merchandise has been certified as received in good condition by the superintendent or his/her designee.

Advancement of Funds - The treasurer is authorized to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money is received, the advance will be returned to the General Fund.

Establishing Bank Accounts - The treasurer is hereby authorized to establish the banking accounts deemed necessary to properly account for district funds, providing the said accounts are within the limits established in the depository contracts with the banking institutions.

Authorize Signatures on Checks - The treasurer is hereby authorized to sign all checks drawn on bank accounts of the school district as provided for in Section 3313.51 O.R.C.

Authorized Public Records Training - The treasurer is hereby authorized to represent the Board of Education as their designee for required public records training to be completed once per term of office as established by O.R.C.

Authorization of Employee Dishonesty Insurance - In lieu of surety bonding, the treasurer is hereby authorized to purchase insurance coverage when the current policy expires for the Local Board President, Treasurer, and Superintendent in the amount of \$100,000.

Appointment of Tax Incentive Review Council Representative - It is recommended that the Board of Education appoint Darren Jenkins, Treasurer/CFO as district representative to the Delaware County Tax Incentive Review Council.

**Minutes:**

- Mr. Crowl combined items 6.2 & 6.3.

**Result:** Approved

**Motioned:** Mr. Steve Fujii

**Seconded:** Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		

Ms. Sophia Erndt, Student Board Rep	X		
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6.4 23-006

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It is recommended the Board authorize the law firm of Bricker and Eckler to represent the Board of Education of the Big Walnut Local School District before the Delaware County Board of Revision with respect to all matters which the Big Walnut Board of Education may commence or be a party to during the 2023 calendar year.

It is recommended the Board authorize the law firm of McGown Markling, Attorneys at Law to provide 5 hours of pro bono legal services for the 2022/2023 school year through the School Law Hotline (if notified by lawfirm).

**Result:** Approved

**Motioned:** Mrs. Alice Nicks

**Seconded:** Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		
Ms. Sophia Erndt, Student Board Rep	X		

7 Appointments

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7.1 .

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It is recommended the Big Walnut Board of Education make the following appointments for 2023:

- Legislative Liaison (OSBA)
- Alternative Legislative Liaison (OSBA)
- Student Achievement Liaison (OSBA)
- Big Walnut Education Foundation Liaison
- Sunbury/Big Walnut Joint Ventures Agreement Committee

**Minutes:**

- 23-007 Mrs. Dorsch motioned to remove item 7.1, Mr. Fujii seconded.
  - Voted passed 5/0

**Result:** Approved

7.2 23-008

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It is recommended the Board appoint Bryce Clawson to the Delaware Area Career Center Board of Education.

**Result:** Approved

**Motioned:** Mr. Steve Fujii

**Seconded:** Mrs. Sherri Dorsch

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		
Ms. Sophia Erndt, Student Board Rep	X		

## 8 Administrative Advisory & Board Committees

### 8.1 .

It is recommended the Big Walnut Board of Education members volunteer for the following through 2023:

Current Standing Administrative Advisory Committees:

Academic Advisory

Economic Development Committee

Finance Committee

Insurance Committee

Sunbury Meadows Community Authority Representative

Records Commission

Safety Committee

Current Standing Board Committee:

Facilities Planning Committee

City, Villages & Townships (Council & Zoning):

City of Sunbury

Berkshire Township

Genoa Township

Harlem Township

Kingston Township

Porter Township

Trenton Township

Village of Galena

**Minutes:**

- Academic Advisory - Mrs. Nicks & Mrs. Graziosi
- Economic Development Committee - Mrs. Dorsch & Mr. Crowl
- Finance Committee - Mrs. Graziosi & Mr. Fujii
- Insurance Committee - Mrs. Dorsch & Mrs. Graziosi

- Sunbury Meadows Community Authority Representative - Mr. Fujii
- Records Commission - Mr. Crowl
- Safety Committee - Mrs. Nicks & Mrs. Graziosi
- Facilities Planning Committee - Mr. Crowl
- City of Sunbury - Mr. Crowl
- Berkshire Township - Mrs. Nicks
- Genoa Township - Mr. Fujii
- Harlem Township - Mrs. Graziosi
- Kingston Township - Mrs. Dorsch
- Porter Township - Mr. Crowl
- Trenton Township - Mrs. Nicks
- Village of Galena - Mrs. Graziosi

## 8.2 .

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It is recommended the Big Walnut Board of Education members volunteer for the following Ad hoc committees through 2023:

- Treasurer Search
- Legal
- Policy
- Facilities

**Minutes:**

- Treasurer Search - Mr. Crowl & Mrs. Dorsch
- Legal - Mr. Crowl & Mrs. Nicks
- Policy - Mr. Crowl & Mrs. Graziosi
- Facilities - Mr. Crowl & Mr. Fujii

## 9 Memberships

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### 9.1 .

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It is recommended the Board approve the following memberships for the 2023 calendar year:

- OSBA
- OSBA Legal Assistance Fund
- Big Walnut Area Chamber of Commerce
- Purchasing Cooperatives
- META Solutions purchasing cooperative, part of core services cost
- E & I Cooperative Services, reaffirm continuing membership
- Other purchasing cooperatives and agreements as prescribed by ORC 9.48 and 125.04 as appropriate

**Minutes:**

- Mrs. Graziosi requested that each membership be voted on separately.
- Mrs. Graziosi requested to add the National School Board Leadership Council to the memberships.



- 23-009 OSBA
  - Mr. Fujii motioned, Mrs. Dorsch seconded
    - YEAS - Mr. Fujii, Mrs. Dorsch, Mr. Crowl Grazios
- Vote Passed 3/2
- 23-010 OSBA Legal Assistance Fund
  - Mr. Fujii motioned, Mrs. Dorsch seconded
    - YEAS - Mr. Fujii, Mrs. Dorsch, Mr. Crowl Grazios
- Motion Passed 3/2
- 23-011 Big Walnut Area Chamber of Commerce
  - Mr. Fujii motioned, Mrs. Graziosi seconded
  - Motion Passed 5/0
- 23-012 Purchasing Cooperatives
  - Mrs. Graziosi motioned, Mr. Fujii seconded
  - Motion Passed 5/0
- META Solutions purchasing cooperative, part of core services cost
- E & I Cooperative Services, reaffirm continuing membership
- Other purchasing cooperatives and agreements as prescribed by ORC 9.48 and 125.04 as appropriate
  - 23-013 Mrs. Graziosi motioned for Meta E&I and Other, Mr. Fujii seconded
  - Motion Passed 5/0
- 23-014 National School Board Leadership Council
  - Mrs. Graziosi motioned, Mrs. Nicks seconded
    - YEAS - Mrs. Nicks, Mrs. Graziosi, Mr. Crowl Dorsch
- Motion Passed 3/2

NAYS - Mrs. Nick & Mrs.

NAYS - Mrs. Nick & Mrs.

NAYS - Mr. Fujii & Mrs.

**Result:** Approved

## 10 Appointments

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**Result:** Approved

**Motioned:** Mrs. Angela Graziosi

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		

Mrs. Angela Graziosi, Board Member	X		
Ms. Sophia Erndt, Student Board Rep			X

## 10.1 .

It is recommended the Big Walnut Board of Education make the following appointments for 2023:

- Legislative Liaison (OSBA)
- Alternative Legislative Liaison (OSBA)
- Student Achievement Liaison (OSBA)
- Big Walnut Education Foundation Liaison
- Sunbury/Big Walnut Joint Ventures Agreement Committee

### Minutes:

- Legislative Liaison (OSBA) - Mr. Crawl
- Alternative Legislative Liaison (OSBA) - Mr. Fujii
- Student Achievement Liaison (OSBA) - Mr. Fujii
- Big Walnut Education Foundation Liaison - Mr. Dorsch
- Sunbury/Big Walnut Joint Ventures Agreement Committee - Mr. Graziosi

## 11 23-015 Adjourn

It is recommended the Board adjourn the meeting.

**Result:** Approved

**Motioned:** Mr. Steve Fujii

**Seconded:** Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		
Ms. Sophia Erndt, Student Board Rep	X		