

# Organizational Meeting

## Board of Education

District Administrative Office

Thursday, January 13, 2022

7:30am - 8:00am

**Present:** Mrs. Angie Hamberg, Superintendent; Mr. Mark Cooper, Assistant Superintendent; Mr. Jeremy Buskirk, Treasurer; Mr. Doug Crowl, Board Member; Mrs. Sherri Dorsch, Board Member; Mr. Steve Fujii, Board Member; Mrs. Alice Nicks, Board Member; Mrs. Angela Graziosi, Board Member

## 1 President Pro Tempore

Mr. Steve Fujii

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- Call to Order
- Pledge of Allegiance

## 2 Administration of Oath of Office to Newly Elected Board Members

Mr. Jeremy Buskirk

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### 2.1 .

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Mr. Jeremy Buskirk, Treasurer, administers the oath of office to the newly elected Board of Education members, Mr. Douglas Crowl, Mrs. Angela Graziosi and Mrs. Alice Nicks.

## 3 Roll Call

Mr. Steve Fujii

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## 4 Election

Mr. Steve Fujii

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### 4.1 22-001

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Mr. Fujii, President Pro Tempore, will declare that nominations are open for President of the Big Walnut Local School Board of Education for 2022.

#### **Minutes:**

- Mrs. Nicks motioned to nominate Mr. Crowl, Mrs. Graziosi seconded.
- Mrs. Dorsch motioned to nominate Mr. Fujii, there was not a second.

**Result:** Approved

**Motioned:** Mrs. Alice Nicks

**Seconded:** Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member			X
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		

## 4.2 22-002

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Mr. Fujii, President Pro Tempore, will declare that nominations are open for Vice President of the Big Walnut Local School Board of Education for 2022.

**Minutes:**

- Mrs. Nicks motioned to nominate Mr. Fujii, Mrs. Graziosi seconded.

**Result:** Approved

**Motioned:** Mrs. Alice Nicks

**Seconded:** Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member			X
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		

## 5 Administration of Oath of Office to Newly Elected Officers

Mr. Jeremy Buskirk

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Mr. Jeremy Buskirk, Treasurer, administers the oath of office to the newly elected President and Vice President of the Board of Education.

## 6 22-003 Date, Time and Location of Regular Meetings in 2022

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It is recommended the Board designate the following 2022 regularly scheduled meeting dates:

January 13 - (immediately following the Organizational Meeting)

January 20 - 6:30 pm

February 10 - 7:30 am

February 17 - 6:30 pm

March 17 - 6:30 pm

April 21 - 6:30 pm

May 19 - 6:30 pm

June 16 - 6:30 pm

June 28 - 7:30 am

July 21 - 6:30 pm

August 18 - 6:30 pm

September 8 - 7:30 am

September 15 - 6:30 pm

October 20 - 6:30 pm

November 10 - 7:30 am

November 17 - 6:30 pm

December 15 - 6:30 pm

All meetings will be held in the Board Room located in the District Administrative Office, located at 110 Tippet Court, Sunbury, OH 43074.

The Board may schedule additional meetings as needed throughout the year, in addition to the above-noted meetings, which will be compensated based on board policy 0147.

**Minutes:**

- Mr. Crowl proposed discussing increasing the number of meetings a month to three:
  - First Monday
  - Third Thursday
  - Last Monday

• After the Board discussed meeting options, the motion to be voted on for approval was the schedule as it originally was presented on the agenda.

**Result:** Approved

**Motioned:** Mrs. Sherri Dorsch

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		

## 7 Board Action

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### 7.1 22-004

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It is recommended the Board approve:

- **Board Service Fund** - the establishment of a service fund in the amount of \$7,500 to provide for the expenses actually incurred by Board members in the performance of their duties in accordance with Section 3315.15 O.R.C.
- **Approve for Waiver of Reading Minutes** - the waiving of the reading of the minutes from previous meetings in accordance with Section 3313.26 O.R.C.,
- **Adopting a Standing Authorization for the Board President for the Calendar Year 2022** - the authorization of the Board president to sign all grant applications, which require the President's signature without seeking prior Board approval, to enable the district to process state and federal grant applications in a more timely and expedient manner.

**Result:** Approved

**Motioned:** Mr. Doug Crowl

**Seconded:** Mrs. Sherri Dorsch

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		

### 7.2 .

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To enable the superintendent to carry out necessary duties involving operations, it is recommended that the Board of Education grant the following standing authorizations for the calendar year 2022:

- **Approval of Leaves of Absence and Professional Leave** - The superintendent is hereby authorized to approve professional leave and unpaid employee leaves of absence for all employees.
- **Employment of Personnel** - The superintendent is hereby authorized to employ personnel for existing positions necessary to meet the needs of the district subject to ratification by this Board at the next regularly scheduled school board meeting; however, upon ratification by this Board, such employment shall be deemed effective as of the date and time of approved hire by the superintendent.
- **Approval of Board's Designee for Appeals of Student Suspensions and Expulsions** - The superintendent is hereby authorized to appoint a designee for appeals of student suspensions and expulsions.
- **Approval of Tuition Waivers for Students** - The superintendent is hereby authorized to approve, as appropriate, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.
- **Approval of Superintendent's Authorization to Accept Resignations** - The superintendent is hereby authorized to accept resignations which have been submitted by employees during times

when the Board is not in session, subject to ratification by this Board; however, upon ratification by this Board, such resignation shall be deemed effective as of the date and time of the superintendent's acceptance.

- **Authorization of Appointment of Purchasing Agent** - The superintendent is hereby appointed as Purchasing Agent through the calendar year 2022 for purchases within the annual appropriation measure.

- **Authorization to Participate in Federal and State Title and/or Chapter Programs** - The superintendent is hereby authorized to approve participation in State and Federal Title and/or Chapter Programs as deemed appropriate for the district.

**Minutes:**

- 22-005 Mr. Crowl motioned to modify language from calendar year 2022 to Fiscal Year 2022, Mrs. Nicks seconded motion.
  - Mr. Crowl, Mrs. Nicks, and Mrs. Graziosi voted Yes
  - Mr. Fujii and Mrs. Dorsch voted No
  - Passed 3/2
- 22-006 motion passed 5/0 with revisions

**Result:** Approved

**Motioned:** Mrs. Sherri Dorsch

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		

7.3 .

To enable the treasurer to carry out necessary duties involving operations, it is recommended that the Board of Education grant the following standing authorization for calendar year 2022:

- **Advances on Tax Settlements** - The treasurer is hereby authorized to secure advance payments from the county auditor when funds from property taxes are available and payable to the district.
- **Investment of Interim and Inactive Funds** - The treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to Ohio Revised Code and Board Policy 6144 - Investments.
- **Appropriation Modifications** - The treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board of Education for approval.
- **Blanket Purchase Orders** - The treasurer is hereby authorized to issue blanket purchase orders when necessary with a limit of up to \$50,000.
- **Payment of Bills and Payrolls** - The treasurer is authorized to pay all bills and payrolls within the

limit of the appropriation resolutions as bills are received and when the merchandise has been certified as received in good condition by the superintendent or his/her designee.

- **Advancement of Funds** - The treasurer is authorized to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money is received, the advance will be returned to the General Fund.
- **Establishing Bank Accounts** - The treasurer is hereby authorized to establish the banking accounts deemed necessary to properly account for district funds, providing the said accounts are within the limits established in the depository contracts with the banking institutions.
- **Authorize Signatures on Checks** - The treasurer is hereby authorized to sign all checks drawn on bank accounts of the school district as provided for in Section 3313.51 O.R.C.
- **Authorized Public Records Training** - The treasurer is hereby authorized to represent the Board of Education as their designee for required public records training to be completed once per term of office as established by O.R.C.
- **Authorization of Employee Dishonesty Insurance** - In lieu of surety bonding, the treasurer is hereby authorized to purchase insurance coverage when the current policy expires for the Local Board President, Treasurer, and Superintendent in the amount of \$100,000.
- **Appointment of Tax Incentive Review Council Representative** - It is recommended that the Board of Education appoint Jeremy J. Buskirk, Treasurer/CFO as district representative to the Delaware County Tax Incentive Review Council.

**Minutes:**

- 22-007 Mr. Crowl motioned to modify language in the Authorized Public Records Training:
  - From - The treasurer is hereby authorized to represent the Board of Education as their designee for required public records training to be completed once per term of office as established by O.R.C.
  - To - The treasurer is hereby authorized for 30 days (February 12, 2022) to represent the Board of Education as their designee for required public records training to be completed once per term of office as established by O.R.C.
- Mr. Crow, Mrs. Nicks, Mrs. Graziosi, Mrs. Dorsch voted Yes
- Mr. Fujii voted No
- Passed 4/1
- Motion 22-008 passed 5/0 with revisions

**Result:** Approved

**Motioned:** Mrs. Sherri Dorsch

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		

7.4 22-009

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It is recommended the Board authorize the law firm of Bricker and Eckler to represent the Board of Education of the Big Walnut Local School District before the Delaware County Board of Revision with respect to all matters which the Big Walnut Board of Education may commence or be a party to during the 2022 calendar year.

It is recommended the Board authorize the law firm of McGown Markling, Attorneys at Law to provide 5 hours of pro bono legal services for the 2021-2022 school year through the School Law Hotline (if notified by lawfirm).

**Result:** Approved

**Motioned:** Mrs. Sherri Dorsch

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member		X	
Mrs. Angela Graziosi, Board Member	X		

## 8 Appointments

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### 8.1 .

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It is recommended the Big Walnut Board of Education make the following appointments for 2022:  
 Legislative Liaison (OSBA)  
 Alternative Legislative Liaison (OSBA)  
 Student Achievement Liaison (OSBA)  
 Big Walnut Education Foundation Liaison  
 Sunbury/Big Walnut Joint Ventures Agreement Committee

**Minutes:**

- Mr. Crowl motioned to table until after item 10.1, Mrs. Nicks seconded
- Mr. Crowl, Mrs. Nicks, Mrs. Graziosi, Mr. Fujii voted YES
- Mrs. Dorsch voted NO
- Motion 22-010 passed 4/1 to table

**Motioned:** Mrs. Sherri Dorsch

**Seconded:** Mr. Doug Crowl

## 9 Administrative Advisory & Board Committees

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### 9.1 22-011

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It is recommended the Big Walnut Board of Education members volunteer for the following through 2022:

**Current Standing Administrative Advisory Committees:**

Academic Advisory

Economic Development Committee

Finance Committee

Insurance Committee

Sunbury Meadows Community Authority Representative

Records Commission

Safety Committee

**Current Standing Board Committee:**

Facilities Planning Committee

**City, Villages & Townships (Council & Zoning):**

City of Sunbury

Berkshire Township

Genoa Township

Harlem Township

Kingston Township

Porter Township

Trenton Township

Village of Galena

**Minutes:**

It is recommended the Big Walnut Board of Education members volunteer for the following through 2022:

**Current Standing Administrative Advisory Committees:**

Academic Advisory - Mrs. Dorsch & Mrs. Nicks

Economic Development Committee - Mrs. Dorsch

Finance Committee - Mrs. Graziosi

Insurance Committee - Mrs. Graziosi & Mr. Fujii

Sunbury Meadows Community Authority Representative - Mrs. Graziosi

Records Commission - Mr. Crowl

Safety Committee - Mrs. Nicks & Mrs. Graziosi

**Current Standing Board Committee:**

Facilities Planning Committee - Mr. Crowl

**City, Villages & Townships (Council & Zoning):**



City of Sunbury - Mrs. Dorsch & Mr. Crowl

Berkshire Township - Mrs. Nicks

Genoa Township - Mr. Fujii

Harlem Township - Mr. Fujii

Kingston Township - Mr. Crowl

Porter Township - Mr. Crowl

Trenton Township - Mr. Crowl

Village of Galena - Mrs. Graziosi

**Result:** Approved

**Motioned:** Mrs. Sherri Dorsch

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		

## 10 Memberships

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**Minutes:**

- Mrs. Nicks shared if this is a district membership, she does not want to be named as a member.

**Result:** Approved

### 10.1 200-012

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It is recommended the Board approve the following memberships for the 2022 calendar year:

- OSBA, \$8,127.00
- OSBA Legal Assistance Fund, \$250.00
- Big Walnut Area Chamber of Commerce, \$175.00
- Purchasing Cooperatives
  - META Solutions purchasing cooperative, part of core services cost
  - E & I Cooperative Services, reaffirm continuing membership
  - Other purchasing cooperatives and agreements as prescribed by ORC 9.48 and 125.04 as appropriate

**Motioned:** Mrs. Sherri Dorsch

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member		X	
Mrs. Angela Graziosi, Board Member		X	

**Attachments:**

- [OSBA.pdf](#)
- [OSBA Legal.pdf](#)
- [OSBA Benefit Summary.pdf](#)
- [OSBA Report.pdf](#)

## 11 Appointments

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### 11.1 22-013

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It is recommended the Big Walnut Board of Education make the following appointments for 2022:

- Legislative Liaison (OSBA)
- Alternative Legislative Liaison (OSBA)
- Student Achievement Liaison (OSBA)
- Big Walnut Education Foundation Liaison
- Sunbury/Big Walnut Joint Ventures Agreement Committee

**Minutes:**

- Legislative Liaison (OSBA) - Mr. Fujii
- Alternative Legislative Liaison (OSBA) - Mrs. Dorsch
- Student Achievement Liaison (OSBA) - Mr. Fujii
- Big Walnut Education Foundation Liaison - Mrs. Dorsch
- Sunbury/Big Walnut Joint Ventures Agreement Committee - Mr. Crowl & Mrs. Graziosi

**Motioned:** Mrs. Sherri Dorsch

**Seconded:** Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member			X
Mrs. Angela Graziosi, Board Member	X		

## 12 22-014 Adjourn

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It is recommended the Board adjourn the meeting.

**Minutes:**

- The meeting was adjourned at 8:55 am.

**Motioned:** Mrs. Sherri Dorsch

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Sherri Dorsch, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Member	X		