

Organizational Meeting

Board of Education

District Administrative Office

Thursday, January 14, 2021

7:30am - 8:00am

1 .
Mr. Brad Schneider

Call to Order
Pledge of Allegiance

2 Call to Order
Mr. Brad Schneider

3 Election
Mr. Jeremy Buskirk

3.1 .
Mr. Schneider, President Pro Tempore, will declare that nominations are open for President of the Big Walnut Local School Board of Education for 2021.

3.2 .
Mr. Schneider, President Pro Tempore, will declare that nominations are open for Vice President of the Big Walnut Local School Board of Education for 2021.

4 Administration of Oath of Office to Newly Elected Officers
Mr. Jeremy Buskirk

Mr. Jeremy Buskirk, Treasurer, administers the oath of office to the newly elected President and Vice President of the Board of Education.

5 Date, Time and Location of Regular Meetings in 2021

It is recommended the Board designate the second and third Thursdays of every month as regular meetings. The first meeting of the month will commence at 7:30 a.m. and the second meeting of the month at 6:30 p.m. in the Board Room located in the District Administrative Building, with the following proposed exceptions:

- May 20 meeting will be held at BWHS Innovation Center (tentatively)
- June - 3rd Thursday of month 6:30 p.m. & 5th Tuesday of the month 7:30 a.m.
- July - 3rd Thursday of the month only 6:30 p.m.

6 Board Action

6.1 .

It is recommended the Board approve:

- **Board Service Fund** - the establishment of a service fund in the amount of \$7,500 to provide for the expenses actually incurred by Board members in the performance of their duties in accordance with Section 3315.15 O.R.C.
- **Approve for Waiver of Reading Minutes** - the waiving of the reading of the minutes from previous meetings.in accordance with Section 3313.26 O.R.C.,
- **Adopting a Standing Authorization for the Board President for the Calendar Year 2021** - the authorization of the Board president to sign all grant applications, which require the President's signature without seeking prior Board approval, to enable the district to process state and federal grant applications in a more timely and expedient manner.

6.2 .

To enable the superintendent to carry out necessary duties involving operations, it is recommended that the Board of Education grant the following standing authorizations for the calendar year 2021:

- **Approval of Leaves of Absence and Professional Leave** - The superintendent is hereby authorized to approve professional leave and unpaid employee leaves of absence for all employees.
- **Employment of Personnel** - The superintendent is hereby authorized to employ personnel for existing positions necessary to meet the needs of the district subject to ratification by this Board at the next regularly scheduled school board meeting; however, upon ratification by this Board, such employment shall be deemed effective as of the date and time of approved hire by the superintendent.
- **Approval of Board's Designee for Appeals of Student Suspensions and Expulsions** - The superintendent is hereby authorized to appoint a designee for appeals of student suspensions and expulsions.
- **Approval of Tuition Waivers for Students** - The superintendent is hereby authorized to approve, as appropriate, waivers of tuition for students for the permissive and required reasons specified in the Ohio Revised Code.
- **Approval of Superintendent's Authorization to Accept Resignations** - The superintendent is hereby authorized to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; however, upon ratification by this Board, such resignation shall be deemed effective as of the date and time of the superintendent's acceptance.
- **Authorization of Appointment of Purchasing Agent** - The superintendent is hereby appointed as Purchasing Agent through the calendar year 2021 for purchases within the annual appropriation measure.
- **Authorization to Participate in Federal and State Title and/or Chapter Programs** - The superintendent is hereby authorized to approve participation in State and Federal Title and/or Chapter Programs as deemed appropriate for the district.

6.3 .

To enable the treasurer to carry out necessary duties involving operations, it is recommended that the Board of Education grant the following standing authorization for calendar year 2021:

- **Advances on Tax Settlements** - The treasurer is hereby authorized to secure advance payments from the county auditor when funds from property taxes are available and payable to the district.
- **Investment of Interim and Inactive Funds** - The treasurer is hereby authorized to invest interim and inactive funds in permissible investments pursuant to Ohio Revised Code and Board Policy 6144 - Investments.
- **Appropriation Modifications** - The treasurer is hereby authorized to make appropriation modifications between fund accounts with these modifications being reported to the Board of Education for approval.
- **Blanket Purchase Orders** - The treasurer is hereby authorized to issue blanket purchase orders when necessary with a limit of up to \$50,000.
- **Payment of Bills and Payrolls** - The treasurer is authorized to pay all bills and payrolls within the limit of the appropriation resolutions as bills are received and when the merchandise has been certified as received in good condition by the superintendent or his/her designee.
- **Advancement of Funds** - The treasurer is authorized to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money is received, the advance will be returned to the General Fund.
- **Establishing Bank Accounts** - The treasurer is hereby authorized to establish the banking accounts deemed necessary to properly account for district funds, providing the said accounts are within the limits established in the depository contracts with the banking institutions.
- **Authorize Signatures on Checks** - The treasurer is hereby authorized to sign all checks drawn on bank accounts of the school district as provided for in Section 3313.51 O.R.C.
- **Authorized Public Records Training** - The treasurer is hereby authorized to represent the Board of Education as their designee for required public records training to be completed once per term of office as established by O.R.C.
- **Authorization of Bonding** - The treasurer is hereby authorized to purchase Faithful Performance Bonds for the Local Board President, Treasurer, and Superintendent in the amount of \$100,000.
- **Appointment of Tax Incentive Review Council Representative** - It is recommended that the Board of Education appoint Jeremy J. Buskirk, Treasurer/CFO as district representative to the Delaware County Tax Incentive Review Council.

6.4 .

It is recommended the Board authorize the law firm of Bricker and Eckler to represent the Board of Education of the Big Walnut Local School District before the Delaware County Board of Revision with respect to all matters which the Big Walnut Board of Education may commence or be a party to during the 2021 calendar year.

It is recommended the Board authorize the law firm of McGown Markling, Attorneys at Law to provide 5 hours of pro bono legal services for the 2020-2021 school year through the School Law Hotline.

7 Appointments

7.1 .

It is recommended the Big Walnut Board of Education make the following appointments for 2021:
Legislative Liaison (OSBA)
Alternative Legislative Liaison (OSBA)
Student Achievement Liaison (OSBA)

8 Administrative Advisory & Board Committees

8.1 .

It is recommended the Big Walnut Board of Education members volunteer for the following through 2021:

Current Standing Administrative Advisory Committees

Academic Advisory

Community for Eagle Pride

Economic Development Committee

Finance Committee

Insurance Committee

Sunbury Meadows Community Authority Representative

Records Commission

Safety Committee

Current Standing Board Committee

Facilities Planning Committee

Villages & Townships (Council & Zoning)

Berkshire Township

Genoa Township

Harlem Township

Kingston Township

Porter Township

Trenton Township

Village of Galena

Village of Sunbury

9 Membership

It is recommended the Board approve the following memberships for the 2021 calendar year:

- OSBA (estimated) \$8,083.00

- OSBA Legal Assistance Fund, \$250.00
- Big Walnut Area Chamber of Commerce, \$175.00
- Purchasing Cooperatives
 - META Solutions purchasing cooperative, part of core services cost
 - E & I Cooperative Services, reaffirm continuing membership
 - Other purchasing cooperatives and agreements as prescribed by ORC 9.48 and 125.04 as appropriate

Attachments:

[Big Walnut Local Delaware 2020 Usage Report 2 .pdf](#)

[Big Walnut Local Delaware 2021 Membership Invoice 2 .pdf](#)

[Annual membership Rpt 2020B 3 .pdf](#)

10 Adjourn

It is recommended the Board adjourn the meeting.