

Board of Education Meeting

Big Walnut District Office
Monday, January 29, 2024
6:30pm - 7:30pm

Present: Mr. Doug Crowl, Board Member; Mr. Steve Fujii, Board President; Mrs. Alice Nicks, Board Member; Mrs. Angela Graziosi, Board Vice President; Mr. Ryan McLane, Superintendent; Mr. Darren Jenkins, Treasurer; Ms. Megan Forman, Assistant Superintendent; Emma Kelly; Zach Duffey, Board Member

1 Mission

Mr. Steve Fujii

- Call to Order
- Moment of Silence
- Pledge of Allegiance

Minutes:

- Board called to order at 630pm.

2 Roll Call

Mr. Steve Fujii

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

3 Adopt Agenda

Mr. Steve Fujii

Result: Approved

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		

Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

3.1 24-013

It is recommended the Board adopt the January 29, 2024 Board agenda.

4 Minutes

Mr. Steve Fujii

Motioned: Mrs. Angela Graziosi

Seconded: Mr. Doug Crawl

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President			X
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

4.1 24-014

It is recommended the Board approve the minutes of the December 14, 2023 Board meeting and the January 4, 2024 Organizational meeting.

Attachments:

[12-14-23-minutes.pdf](#)

[1-4-24-Organizational_minutes.pdf](#)

5 Recognitions

Mr. Steve Fujii

- OSBA Board Recognition - Mr. McLane

6 Superintendent's Report

Mr. Ryan McLane

- PBIS Presentation - Dr. Carter

7 Treasurer's Report

Mr. Darren Jenkins

- Monthly Financial Report

Attachments:

[FY24 BWLS Financial Report December.pdf](#)

8 Board Committee Reports

Mr. Steve Fujii

- Student Council - Emma Kelly
- Academic Advisory - Angela Graziosi, Alice Nicks
- OSBA Legislative Liaison - Steve Fujii
- Economic Development Committee - Steve Fujii, Alice Nicks
- Sunbury Meadows Community Authority Representative - Steve Fujii, Alice Nicks
- Finance Committee - Angela Graziosi, Zach Duffey
- Insurance Committee - Angela Graziosi, Zach Duffey
- Legal Committee - Doug Crowl, Alice Nicks
- Records Commission - Steve Fujii
- Facilities Planning Committee - Steve Fujii, Alice Nicks
- City, Villages, & Townships Governmental Community Liaison - Steve Fujii, Alice Nicks
- Big Walnut Education Foundation Liaison - Zach Duffey
- Sunbury/Big Walnut Joint Ventures Agreement Committee - Doug Crowl

9 Selected Board Policy

Mr. Steve Fujii

- It is recommended the Board review the 9000 policies (Relations)

Motioned: Mrs. Angela Graziosi

Seconded: Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

Attachments:

[9000.pdf](#)

9.1 24-015

It is recommended the Board approve the attached 6000 policies - Finances (seconded reading)

Attachments:

[All 6000 s.pdf](#)

9.2 .

It is recommended the Board adopt 0131 Legislative Bylaws (first reading)

Motioned: Mrs. Alice Nicks

Seconded: Mr. Doug Crowl

Attachments:

[0131 Legislative.pdf](#)

10 Public Participation

Mr. Steve Fujii

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not considered a public community meeting. This is a time for public participation during the meeting as indicated in the agenda. (Please reference the criteria for Public Participation, which is attached to the agenda.)

11 Business Items

11.1 24-016

Mr. Darren Jenkins

It is recommended the Board approve the amended appropriations for the FY2024 to be submitted to the County Auditor's Office.

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

Attachments:

[20240129-Amended Approp FY2024.pdf](#)

11.2 24-017

Mr. Darren Jenkins

It is recommended the Board approve the following accounts:

- New Student - BWMS National Junior Honor Society
- Grant Account - Early Childhood Education Grant Services

Motioned: Mr. Doug Crowl

Seconded: Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

Attachments:

[BWMS National Junior Honor Society 1 .pdf](#)

11.3 24-018

Mr. Darren Jenkins

It is recommended the Board approve the following fund transfer:

- \$100,000 from Sunbury Meadows CDA (022-9200) to Permanent Improvement (003-0000)

11.4 24-019

Mr. Ryan McLane

It is recommended the Board approve the Sports Medicine Services Agreement between The Ohio State University on behalf of its Wexner Medical Center, Sports Medicine Division and the Big Walnut Local School District.

Attachments:

[Sports_Medicine.pdf](#)

11.5 24-020

Mr. Ryan McLane

It is recommended the Board approve the 2024/2025 BWHS Program of Studies

Attachments:

[BWHS Program of Studies.pdf](#)

11.6 24-021

Mr. Ryan McLane

It is recommended the Board approve Cardinal Bus Sales to apply for the 2023 Clean School Bus

(CSB) Rebates Program on the District's behalf.

Attachments:

[2023 EPA School Board Approval 1 2 .docx](#)

11.7 24-022

Mr. Ryan McLane

It is recommended that the Board approve the Memorandum of Understanding between the National Youth Advocate Program (NYAP) and the Big Walnut Local School District for the provision of Behavioral Health Services at no cost to the district.

Attachments:

[MOU National Youth Management.docx](#)

11.8 24-023

Mr. Ryan McLane

It is recommended the Board approve the 2024/2025 kindergarten and preschool tuition rate of \$225 per month.

11.9 24-024

Mr. Ryan McLane

It is recommended the Board approve the purchase and installment of playground equipment at Big Walnut Intermediate School from Bluegrass Recreation in the amount of \$98,767.38.

Motioned: Mrs. Angela Graziosi

Seconded: Zach Duffey

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

11.10 24-025

Mr. Steve Fujii

It is recommended the Board accept the following donation:

- \$519.03 donated to SOU, donated by Student Council - Student Council Fund # 200-9614
- \$5,000 donated to BWMS, donated by Youth Service America - Grant BWMS YSA Fund #019-9304

- \$250 donated to BW Food Service Department, donated by David & Carol Sturgil - BWLSD Food Service Fund # 006-0000
- \$45 donated to BW Food Service Department, donated by Paula Anderson - BWLSD Food Service Fund # 006-0000

Attachments:

[DOC576.pdf](#)

12 Human Resources

Mr. Ryan McLane

All HR items are pending receipt of successful background checks, verification of experience, and completion of all necessary documentation.

12.1 24-026

It is recommended the Board accept the following resignation:

- Stephanie Cooper, Administrative Assistant - Budget Coordinator, effective May 1, 2024, due to retirement
- Corry Schull, BWMS School Counselor, effective at the end of the 2023/2024 school year, due to retirement
- Susan Throckmorton, SOU Building Secretary, effective at the end of the day on February 9, 2024
- Andre White III, BWHS 2nd shift District Custodian, effective at the end of the day on December 12, 2023

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

12.2 24-027

It is recommended the Board approve an unpaid leave of absence for the following staff:

- Jennifer DuBose, BWHS Teaching Assistant, August 27-28, 2024
- Kelly Kerns, GRE Building Secretary, March 6-22, 2024
- Kathleen McGuff, Teaching Assistant, BWIS, January 18 and 22, 2024

Motioned: Mrs. Alice Nicks

Seconded: Mrs. Angela Graziosi

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

12.3 24-028

It is recommended the Board approve the attached administrative contract recommendations for the 2024/2025 school year.

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

Attachments:

[January Board - Administrative Contracts 24.25 .pdf](#)

12.4 24-029

It is recommended the Board approve the attached balance of the year classified contracts for the remainder of the 2023/2024 school year.

Motioned: Mrs. Angela Graziosi

Seconded: Zach Duffey

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		

Zach Duffey, Board Member	X		
---------------------------	---	--	--

Attachments:

[January Board - 90 Day Contracts.pdf](#)

12.5 24-030

It is recommended the Board approve the following classified contract:

- Melissa Rizer, BWIS Teaching Assistant, step 0, effective January 4, 2024 - one-year contract
- Amber Cloud, District Custodian - 2nd shift, GRE, .5 (4 hours/day), step 1, effective beginning January 29, 2024, 90-day contract

Motioned: Mrs. Angela Graziosi

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

12.6 24-031

It is recommended the Board approve a one-year limited contract for the following long-term substitute to remain in effect through the completion of the current long-term assignment:

- April Fuller, ELC Preschool Intervention Specialist, BA step 0, effective February 7, 2024

12.7 24-032

It is recommended the Board approve the following one-year co-curricular supplemental contract:

- Annemarie Newell, Math Department Chair (.5), group 4 step 0

12.8 24-033

It is recommended the Board approve the spring athletic supplemental contracts.

Attachments:

[Board - Spring Athletics 2024 1 .pdf](#)

12.9 24-034

It is recommended the Board approve the Heather Besselman as a volunteer BWHS Gymnastics

Coach.

12.10 24-035

It is recommended the Board approve the attached Eagle Extension stipends.

Attachments:

[Eagle Extensions Winter 2024 - Google Sheets.pdf](#)

13 Scheduling of Next Board Meeting

Mr. Steve Fujii

Regularly Scheduled Meetings:

February 26, 2024
6:30 pm
District Administrative Office
Streaming will be made available on the District website.

14 24-036 Executive Session

Mr. Steve Fujii

It is recommended the Board enter Executive Session as permitted by ORC Section 121.22I to consider the employment of a public employee or official, to discuss details relative to the security arrangements and emergency response protocols for the Board of Education, to discuss details relative to the security arrangements and emergency response protocols for the Board of Education, and to confer with an attorney for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.

Minutes:

in at 7:55

Motioned: Mrs. Alice Nicks

Seconded: Mr. Doug Crawl

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

15 24-037 Adjourn

Mr. Steve Fujii

It is recommended the Board exit Executive Session and adjourn the meeting.