

# Board of Education Meeting

Big Walnut District Office  
Monday, November 18, 2024  
6:30pm - 8:30pm

**Present:** Mr. Doug Crowl, Board Member; Mr. Steve Fujii, Board President; Mrs. Alice Nicks, Board Member; Mrs. Angela Graziosi, Board Vice President; Mr. Ryan McLane, Superintendent; Ms. Megan Forman, Assistant Superintendent; Mr. Zach Duffey, Board Member; Scott Gooding, Interim Treasurer

## 1 Mission

Mr. Steve Fujii, Board President

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The mission of the Big Walnut Local Schools is to inspire and guide each student to his or her maximum potential.

## 2 President

Mr. Steve Fujii, Board President

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- Call to Order
- Moment of Silence for Personal Reflection
- Pledge of Allegiance

## 3 Roll Call

Mr. Steve Fujii, Board President

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## 4 Adopt Agenda

Mr. Steve Fujii, Board President

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It is recommended the Board approve the November 18, 2024, agenda as presented.

## 5 Minutes

Mr. Steve Fujii, Board President

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It is recommended the Board approve the minutes of the October 21, 2024, regularly scheduled meeting.

### **Attachments:**

[10-21-24-minutes.pdf](#)

## 6 Superintendent's Report

Mr. Ryan McLane, Superintendent

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- Student Council Report- Lauren Haley

- DACC Update - Mr. Brice Clawson
- Academic Update - Mr. Mike Robertson
- Staffing Plan FY25-FY29
- Facilities Plan
- Big Walnut Local Schools Food Services has followed the guidelines and met the requirements of the Healthy Child Act of 2010 for food, beverages, snacks, etc. offered for the 2024/2025 school year.

## 7 Treasurer's Report

Mr. Scott Gooding, Interim Treasurer

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- Monthly Financial Update
- Public Records Request Update
- Five Year Forecast (FY25 - FY29)
- Bond Refunding
- BoardDocs
- ClearGov

**Attachments:**

[FY25 BWLS Financial Report File October.pdf](#)

## 8 Public Participation

Mr. Steve Fujii, Board President

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This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not considered a public community meeting. This is a time for public participation during the meeting as indicated in the agenda. (Please reference criteria for Public Participation, which is attached to the agenda.)

## 9 Business Items

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### 9.1 .

Mr. Scott Gooding, Interim Treasurer

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It is recommended the Board approve the Youth Service America Lead Agency grant for Service Day at Big Walnut Middle School.

**Attachments:**

[Grant Approval Request Form - 2024 2025 Youth Service America Lead Agency.pdf](#)

### 9.2 .

Mr. Scott Gooding, Interim Treasurer

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It is recommended the Board approve the following Five-Year Forecast Resolution:

WHEREAS, The Ohio Department of Education & Workforce, pursuant to Ohio Revised Code, Section 5705.391, requires that the five-year forecast be prepared by November 30th of each year; and

WHEREAS, the five-year forecast is used as an important strategic planning tool which allows the board of education the ability to properly plan its course of business; and

WHEREAS, the Ohio Department of Education & Workforce requires that the five-year forecast be reviewed and approved by the board of education;

NOW, THEREFORE BE IT RESOLVED, that the board of education hereby reviewed and adopts the five-year forecast as presented by the Treasurer/CFO on November 18, 2024;

AND BE IT FURTHER RESOLVED, that the Treasurer/CFO is authorized and directed to submit the five-year forecast to the Ohio Department of Education & Workforce.

**Attachments:**

[Five Year Forecast - Big Walnut 046748 1 .pdf](#)

9.3 .

Mr. Scott Gooding, Interim Treasurer

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It is recommended the Board authorize the issuance of bonds in the amount of not to exceed \$9,865,000 for the purpose of currently refunding a portion of bonds issues in December 2014 for the purpose of refunding a portion of bonds issues in December 2009 for the purpose of constructing school facilities; renovating, improving and constructing additions to school facilities; furnishing and equipping the same; improving the sites thereof; and acquiring land and interest in land as necessary in connection therewith; and authorizing and approving related matters.

**Attachments:**

[Big Walnut LSD - 2025 Refunding Bonds - Resolution.pdf](#)

9.4 .

Mr. Steve Fujii, Board President & Mr. Scott Gooding, Interim Treasurer

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It is recommended the Board approve the agreement with the Diligent Corporation for BoardDocs Pro Document Management System at an annual subscription fee of \$10,600.

**Attachments:**

[BoardDocs.pdf](#)

9.5 .

Mr. Scott Gooding, Interim Treasurer

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It is recommended the Board approve the agreement with ClearGov for the following subscription services at an annual subscription fee of \$26,520:

- Operational Budgeting
- Capital Budgeting
- Digital Budget Book
- Transparency Dashboard

**Attachments:**

[ClearGov SO for Big Walnut Local School District OH 10-23-24.pdf](#)

9.6 .

Mr. Ryan McLane, Superintendent

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It is recommended the Board approve the Resolution Waiving Competitive Bidding Based on Urgent

Necessity and Approving Contract with Multi Ventures Limited for the Replacement of the Hot Water Heater at General Rosecrans Elementary

**Attachments:**

[Big Walnut LSD - Hot Water Heater Rosecrans - Resolution Urgent Necessity Multi Venture 11.5.24 19549363.1 .docx](#)

9.7 .

Mr. Ryan McLane, Superintendent

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It is recommended that the Board authorize the selection process to procure design professional services and various consultant services for facilities master planning. The Superintendent requests authority to initiate the statutory process for procuring a design professional and other consulting services for facilities master planning (the "Project").

**Attachments:**

[Big Walnut LSD - Facilities Master Planning - Design Professional RFQ.pdf](#)

9.8 .

Mr. Ryan McLane, Superintendent

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It is recommended that the Board approve the purchase of two 72-passenger buses and one 48-passenger lift bus from Cardinal Bus Sales and Service, Inc.

**Attachments:**

[Cardinal Bus 72 Passenger Bus.pdf](#)  
[Cardinal Bus - 48 Passenger Lift Bus.pdf](#)

9.9 .

Mr. Ryan McLane, Superintendent

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It is recommended the Board approve Cardinal Bus Sales to apply for the 2024 Clean School Bus (CSB) Rebates Program on the District's behalf.

**Attachments:**

[2024 Clean School Bus Rebate Program.pdf](#)

9.10 .

Mr. Ryan McLane, Superintendent

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It is recommended the Board approve the Resolution authorizing agreement with Garmann Miller & Associates, Inc. for design services for the 2024-2025 building renovation project.

**Attachments:**

[Big Walnut LSD - 24-25 Renovation - Resolution Selecting Garmann Miller for Design Professional Services 11.7.24 19552606.1 .docx](#)

9.11 .

Mr. Ryan McLane, Superintendent

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It is recommended the Board approve the purchase of ELA pilot materials for Amplify CKLA.

**Attachments:**

[Amplify CKLA.pdf](#)

9.12 .

Mr. Ryan McLane, Superintendent

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It is recommended the Board approve the purchase of ELA pilot materials for Great Minds Wit and Wilson.

**Attachments:**

[Great Minds Wit and Wisdom.pdf](#)

9.13 .

Mr. Steve Fujii, Board President

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It is recommended the Board accept the following donations:

- \$250 donated to BWMS, donated by Ruark & Sons Automotive, LLC - BWMS Principal Fund # 018-9002
- \$200 donated to BWMS, donated by Bella Vista Landscaping - BWMS Principal Fund # 018-9002
- \$200 donated to BWMS - donated by Dominic Giordano/Gossing Construction Co. - BWMS Principal Fund # 018-9002
- \$200 donated to BWHS Student Council, donated by Fantasy Coiffures - BWHS Student Council Fund # 200-9610
- \$100 donated to BWHS Softball, donated by Central Ohio Stingrays, Inc. - BWHS Supplies Softball Fund #300-9501
- \$258.20 donated to BWE, donated by Costco Frontstream - BWE Principal Fund # 018-9005
- \$150 donated to BWHS Student Council, donated by Marla Evans Agency - BWHS Student Council Fund # 200-9610
- \$200 donated to BWMS, donated by Voss Brothers Power Equipment - BWMS Principals Fund # 018-9002

**Attachments:**

[DOC676.pdf](#)

## 10 Human Resources

Mr. Ryan McLane, Superintendent

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All HR items are pending receipt of successful background checks, verification of experience, and completion of all necessary documentation.

10.1 .

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It is recommended the Board approve the FY25-FY29 Staffing Plan.

**Attachments:**

[Staffing Plan FY25-FY29 DRAFT.pdf](#)

10.2 .

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It is recommended the Board approve the following resignations:

- Mark Inscho, BWHS 3rd shift Custodian, effective at the end of the day on December 31, 2024, due to retirement
- Lisa Bingham, BWHS 3.5 hours/day Food Service, effective at the end of the day on November 19, 2024
- Dava Carter, BWIS, 4.5 hours/day Food Service, effective at the end of the day on November 122, 2024
- Teresa Piper, BWHS General Secretary - Athletics, effective at the end of the day on January 15, 2025
- Dawn Schutt, SOU Teaching Assistant, effective at the end of the day on October 24, 2024
- Alexandra Hastings, PRE Teaching Assistant, effective at the end of the day on October 21, 2024
- Sarah Hodson, ELC Preschool Intervention Specialist, effective after half a day on November 13, 2024

10.3 .

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It is recommended the Board approve the following revisions:

- Rescind the .5 athletics supplemental contract for Cecilia Sutton, BWHS Assistant Cross Country Coach
- Elise Caldwell, BWHS Assistant Girls Soccer Coach, revise from step 2 to step 3
- Michelle Williams, SOU Food Service, move from 3 hours/day to 4.5 hours/day, BWIS, effective November 18, 2024
- Rescind the .5 supplemental contract Jodi Moriak, BWHS Musical Assistant, group 6 step 4
- Holly McCormack, BWHS Food Service, move from 3 hours/day to 3.5 hours/day, effective November 20, 2024

10.4 .

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It is recommended the Board approve the following 90-day classified contracts:

- Ruben Minor, Bus Driver, step 0, effective October 30, 2024
- Jaynis Kirkpatrick, BWHS 2nd shift Custodian, step 1, effective October 30, 2024
- Virgil Popa, District Custodian - 1st Shift, BWMS, step 10, effective beginning November 25, 2024

10.5 .

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It is recommended the Board approve the following classified contracts:

- Laura Stewart, Teaching Assistant, SOU, step 10, one-year classified contract effective beginning November 25, 2024
- Brianne Webb, Teaching Assistant, PRE, step 5, one-year classified contract effective beginning November 13, 2024

## 10.6 .

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It is recommended the Board approve the following job description:

- Executive Director of Financial Services

**Attachments:**

[Job Description - Executive Director of Financial Services.docx.pdf](#)

## 10.7 .

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It is recommended the Board approved the following administrative contract:

- Scott Gooding, Executive Director of Financial Services

**Attachments:**

[Big Walnut - Executive Director of Financial Services Contract - Gooding - 11-13-24.pdf](#)  
[Executive Director of Financial Services.pdf](#)

## 10.8 .

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It is recommended the Board approve the following 2024/2025 athletic winter supplemental contracts:

- Luke Worley, Assistant Coach - Wrestling, BWHS, group 4 step 7
- Carson Dearth, Assistant Coach - Wrestling (.5 contract), BWHS, group 4 step 1
- Beau Minnick, Assistant Coach - Wrestling (.5 contract), BWHS, group 4 step 1
- Anthony Pisano, Assistant Coach - Wrestling (.5 contract), BWHS, group 4 step 1
- Danielle Crace, Volunteer Coach Girls' Wrestling, BWHS
- Travis Richey, Volunteer Coach - Wrestling, BWHS
- Tyler Richey, Volunteer Coach - Wrestling, BWHS
- Andrew McDougle, Volunteer Coach - Wrestling, BWHS
- Dustin Crawford, Volunteer Coach - Wrestling, BWHS
- Kaiden Sharrock, Volunteer Coach - Gymnastics, BWHS
- Heather Besselman, Volunteer Coach - Gymnastics, BWHS
- Brooklynne Matthews, Volunteer Coach - Gymnastics, BWHS
- Garrett Irvine, Volunteer Coach - Bowling, BWHS
- Joe Evener, Volunteer Coach - Indoor Track, BWHS
- Ryan Borland, Volunteer Coach - Indoor Track, BWHS

## 10.9 .

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It is recommended the Board approve an unpaid leave of absence for Angie May, SOU Teaching Assistant, April 11 through April 17, 2025.

## 11 Scheduling of Next Board Meeting

Board President

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December 16, 2024

6:30 pm

District Administrative Office

Streaming will be made available on the district website.

## 12 Executive Session

Board President

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### 12.1 .

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It is recommended the Board enter Executive Session as permitted by ORC Section 121.22 (G)(3) to confer with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action.

### 12.2 .

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It is recommended the Board enter Executive Session as permitted by ORC Section 121.22 (G)(1) to consider the investigation of complaints against a public employee.

## 13 Adjourn

Board President

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It is recommended the Board exit Executive Session and the meeting adjourns.