

# Board of Education Meeting

Big Walnut District Office  
Monday, February 26, 2024  
6:30pm - 8:30pm

**Present:** Mr. Doug Crowl, Board Member; Mr. Steve Fujii, Board President; Mrs. Alice Nicks, Board Member; Mrs. Angela Graziosi, Board Vice President; Mr. Ryan McLane, Superintendent; Ms. Megan Forman, Assistant Superintendent; Emma Kelly; Zach Duffey, Board Member

## 1 Mission

Mr. Steve Fujii

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The mission of the Big Walnut Local Schools is to inspire and guide each student to his or her maximum potential.

## 2 24-038 Elect Treasurer Pro Tempore

Mr. Steve Fujii

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It is recommended the Board appoint Angela Graziosi as the Treasurer Pro Tempore for the February 26, 2024 meeting.

**Motioned:** Mr. Steve Fujii

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President			X
Zach Duffey, Board Member	X		

## 3 President

Mr. Steve Fujii

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- Call to Order
- Moment of Silence for Personal Reflection
- Pledge of Allegiance

## 4 Roll Call

Mr. Steve Fujii

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## 5 24-039 Adopt Agenda

Mr. Steve Fujii

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It is recommended the Board approve the February 26, 2024, agenda as presented.

**Minutes:**

- Mrs. Nicks recommended to amend the agenda by removing policy 9130 from item 12.1

**Result:** Approved

**Motioned:** Mrs. Alice Nicks

**Seconded:** Zach Duffey

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

## 6 24-040 Minutes

Mr. Steve Fujii

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It is recommended the Board approve the minutes of the January 29, 2024, regularly scheduled meeting.

**Result:** Approved

**Motioned:** Mr. Doug Crowl

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

**Attachments:**

[1-29-24-minutes.pdf](#)

## 7 Recognitions

Mr. Steve Fujii

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- Garrett Stover, All Ohio 1st Team Football Linebacker - Mr. Duffey
- Nate Severs, All Ohio 1st Team Football Running Back - Mr. Duffey
- Ryan Elliot, All Ohio 2nd Team Football Kicker - Mr. Duffey

## 8 Superintendent's Report

Mr. Ryan McLane, Superintendent

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## 9 Treasurer's Report

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- Monthly Financial Update
- Public Records Request Update

### Attachments:

[FY24 BWLS Financial Report File January.pdf](#)

## 10 Board Committee Reports

Mr. Steve Fujii

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- Student Council - Emma Kelly
- Academic Advisory - Angela Graziosi & Alice Nicks
- OSBA Legislative Liaison - Steve Fujii
- Economic Development Committee - Steve Fujii & Alice Nicks
- Sunbury Meadows Community Authority Representative - Steve Fujii & Alice Nicks
- Finance Committee - Angela Graziosi & Zach Duffey
- Insurance Committee - Angela Graziosi & Zach Duffey
- Legal Committee - Doug Crowl & Alice Nicks
- Records Commission - Steve Fujii
- Facilities Planning Committee - Zach Duffey & Doug Crowl
- City, Villages, & Townships Governmental Community Liaison - Steve Fujii & Alice Nicks
- Big Walnut Education Foundation Liaison - Zach Duffey
- Sunbury/Big Walnut Joint Ventures Agreement Committee - Doug Crowl
- Joint Recreational District - Zach Duffey & Doug Crowl

## 11 Public Participation

Mr. Steve Fujii

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This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not considered a public community meeting. This is a time for public participation during the meeting as indicated in the agenda. (Please reference criteria for Public Participation, which is attached to the agenda.)

## 12 Selected Board Policy

Mr. Steve Fujii

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First reading of the attached 8000 Operations Policies.

**Attachments:**

[8000\\_s.pdf](#)

12.1 24-041

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It is recommended the Board approve the attached 9000 Relation Policies - second reading.

**Minutes:**

- Remove policy 9130.

**Motioned:** Mr. Doug Crowl

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

**Attachments:**

[9000.pdf](#)

12.2 24-042

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It is recommended the Board approve the 0131 Legislative Bylaws (second reading).

**Result:** Approved

**Motioned:** Mr. Doug Crowl

**Seconded:** Zach Duffey

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

**Attachments:**

[0131.pdf](#)

13 Business Items

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### 13.1 24-043

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It is recommended the Board approve the FY 2024 Alternative Tax Budget Information to be submitted to the County Auditor.

**Result:** Approved

**Motioned:** Mr. Steve Fujii

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President			X
Zach Duffey, Board Member	X		

**Attachments:**

[tax budget 1 .pdf](#)

### 13.2 24-044

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It is recommended the Board approve the 2023 Tax Rates for taxes collected in 2024 and estimated revenue.

**Result:** Approved

**Motioned:** Mr. Doug Crowl

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

**Attachments:**

[tax rates 1 .pdf](#)

### 13.3 24-045

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It is recommended the Board approve the Then and Now's.

**Result:** Approved

**Motioned:** Mr. Doug Crowl

**Seconded:** Zach Duffey

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

**Attachments:**

[DOC585.pdf](#)

### 13.4 24-046

Mr. Ryan McLane

It is recommended the Board approve the purchase and installment of two high-efficiency hot water heaters at Big Walnut Elementary School.

**Result:** Approved

**Motioned:** Zach Duffey

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

**Attachments:**

[Multi Ventures.pdf](#)

### 13.5 24-047

Mr. Ryan McLane

It is recommended the Board approve the attached 2024/2025 school hours.

**Result:** Approved

**Motioned:** Mr. Doug Crowl

**Seconded:** Zach Duffey

Voter	Yes	No	Abstaining
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Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

**Attachments:**

[New Start Times 24-25 for Board - Current 1 .pdf](#)

**13.6 24-048**

Mr. Ryan McLane

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It is recommended the Board approve the quote from Bluegrass Recreational Sales & Installation to remove the old playground equipment and the purchase and installment of new playground equipment for ELC.

**Result:** Approved

**Motioned:** Zach Duffey

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

**Attachments:**

[Harrison Street Cost Sheet Option 2 TG 01 22 2024 1 .pdf](#)

**14 Human Resources**

Mr. Ryan McLane, Superintendent

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All HR items are pending receipt of successful background checks, verification of experience, and completion of all necessary documentation.

**14.1 24-049**

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It is recommended the Board approve the attached 2024-2025 Staffing Plan.

**Result:** Approved

**Motioned:** Zach Duffey

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

**Attachments:**

[Staffing Plan.pdf](#)

## 14.2 24-050

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It is recommended the Board reject the resignation of Khierstyn Branan, PRE Intervention Specialist, effective February 11, 2024.

**Minutes:**

- Mr. Crowl moved for a consent agenda for items 14.2 through 14.10

**Result:** Approved

**Motioned:** Mr. Doug Crowl

**Seconded:** Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

## 14.3 .

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It is recommended the Board accept the following resignations:

- Jean Horsley, BWHS Food Service Worker, effective at the end of the day on February 9, 2024
- Teresa Vallance, Bus Driver, effective at the end of the day on March 8, 2024
- Josh Hall, SOU 1st shift District Custodian, effective at the end of the day on January 31, 2024
- Jasper Wall, full-time District Substitute Custodian, effective February 11, 2024, pending Board approval of his employment in maintenance
- Melissa Tippet, PRE 3 hours/day Food Service, effective at the end of the day on February 19, 2024, pending Board approval of her employment as a bus driver

**Minutes:**



- Approved in item 14.2, motion 24-050.

**Result:** Approved

#### 14.4 .

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\*It is recommended the Board approve the revision of employment for Chazity Wrinkle from Accounts Payable/Purchase Coordinator to Internal Auditor, \$65,000 annual salary, 2-year administrative level II contract, effective February 26, 2024.

**Minutes:**

- Approved in item 14.2, motion 24-050.

**Result:** Approved

#### 14.5 .

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It is recommended the Board approve a 2-year administrative level II contract for Andrea Hanners, Accounts Payable/Purchase Coordinator, \$55,000 annual salary, effective February 26, 2024.

**Minutes:**

- Approved in item 14.2, motion 24-050.

**Result:** Approved

#### 14.6 .

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It is recommended the Board approve the following classified one-year contracts:

- Sarah Hill, SOU Building Secretary, step 4, effective February 5, 2024
- Julie Malloy, BWIS Teaching Assistant, step 2, effective February 5, 2004

**Minutes:**

- Approved in item 14.2, motion 24-050.

**Result:** Approved

#### 14.7 .

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It is recommended the Board approve the following 90-day classified contracts:

- Jasper Wall, Maintenance, step 6, effective February 12, 2024
- Kevin Jenifer, BWHS 2nd shift District Custodian, step 2, effective February 6, 2024
- Steven Lucas, BWHS 2nd shift District Custodian, step 5, effective February 7, 2024
- Melissa Tippet, Bus Driver, step 0, effective February 20, 2024

**Minutes:**

- Approved in item 14.2, motion 24-050.

**Result:** Approved

## 14.8 .

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It is recommended the Board approve a one-year spring athletic supplemental contract for the attached.

**Minutes:**

- Approved in item 14.2, motion 24-050

**Result:** Approved

**Attachments:**

[February Board - Spring Athletics 2024.pdf](#)

## 14.9 .

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It is recommended the Board approve the following unpaid leave of absence:

- Tony Furbee, Bus Driver, February 22 through March 1, 2024
- Ashlyn Herzog, Teaching Assistant, Hysten Souders, effective from February 9 through the end of the 2023/2024 school year
- Kevin Jenifer, BWHS 2nd shift District Custodian, 1.5 days March 27-28, 2024

**Minutes:**

- Approved in item 14.2, motion 24-050.

**Result:** Approved

## 14.10 .

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It is recommended the Board approve the following classified contracts for the balance of the 2023/2024 school year:

- Elaine Argabrite, Food Services, BWHS
- Lisa Bingham, Food Services, BWHS
- Rodney Edwards, District Custodian - 2nd shift, BWHS

**Minutes:**

- Approved in item 14.2, motion 24-050.

**Result:** Approved

## 15 Scheduling of Next Board Meeting

Board President

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March 18, 2024

6:30 pm

District Administrative Office

Streaming will be made available on the district website.

## 16 Executive Session

Board President

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### 16.1 24-051

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It is recommended the Board enter Executive Session as permitted by ORC Section 121.22I to consider the employment of a public employee or official and to confer with an attorney for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.

**Minutes:**

- The Board entered Executive Session at 7:30 p.m.

**Result:** Approved

**Motioned:** Mr. Doug Crowl

**Seconded:** Zach Duffey

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		
Zach Duffey, Board Member	X		

## 17 24-052 Adjourn

Board President

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It is recommended the Board exit Executive Session and the meeting adjourns.

**Minutes:**

- The Board exited Executive Session at 9:01 p.m.

**Result:** Approved

**Motioned:** Mr. Steve Fujii

**Seconded:** Mr. Doug Crowl

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board President	X		
Mrs. Alice Nicks, Board Member	X		
Mrs. Angela Graziosi, Board Vice President	X		

Zach Duffey, Board Member	X		
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