

Board of Education Meeting

Big Walnut District Office
Thursday, June 15, 2023
6:30pm - 7:30pm

Present: Mr. Doug Crowl, Board Member; Mr. Steve Fujii, Board Member; Mrs. Alice Nicks, Board Member; Mr. Ryan McLane, Superintendent; Mr. Darren Jenkins, Treasurer; Ms. Megan Forman, Assistant Superintendent; Mr. Todd Smith, Board Member

Absent: Mrs. Angela Graziosi, Board Member

1 Mission

Board President

The mission of the Big Walnut Local Schools is to inspire and guide each student to his or her maximum potential.

2 President

Board President

- Call to Order
- Moment of Silence for Personal Reflection
- Pledge of Allegiance

3 Roll Call

Board President

Minutes:

- Mrs. Graziosi not in attendance.

4 Adopt Agenda

Mr. Doug Crowl

It is recommended the Board adopt the June 15, 2023, agenda as presented.

Minutes:

- The Board recommended moving 11.8 to the June 29 meeting.
- 23-150 Mr. Fujii motioned to move Public Participation to the original placement on the agenda, Mr. Smith seconded.
 - VOTE - Mr. Fujii, Mr. Smith, Mrs. Nicks yes - Mr. Crowl no
 - VOTE PASSED 3/1
- 23-151 Mr. Fujii motioned to approve the agenda with the above-mentioned changes, Mrs. Nicks seconded.
 - VOTE - Mr. Fujii, Mr. Smith, Mrs. Nicks, and Mr. Crowl yes
 - VOTE PASSED 4/0

5 23-152 Minutes

Board President

It is recommended the Board approve the minutes of the May 18, 2023, regularly scheduled meeting and the May 24, and June 8, 2023, special meetings.

Minutes:

- approve with amendments/corrections

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

Attachments:

[5-18-23-minutes.pdf](#)

[5-24-23-minutes.pdf](#)

[6-8-23-minutes.pdf](#)

6 Superintendent's Report

Mr. Ryan McLane, Superintendent

- Enrollment Update
- Auction Results

7 Treasurer's Report

Mr. Darren Jenkins

- Monthly Financial Update
- Public Records Request Update

Attachments:

[FY23 BWLS Financial Report File May.pdf](#)

[Records Request.docx](#)

[Capital Improvement.pdf](#)

8 Selected Board Policy

Board President

9 Public Participation

Board President

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not considered a public community meeting. This is a time for public participation during the meeting as indicated in the agenda. (Please reference criteria for Public Participation, which is attached to the agenda.)

10 Board Members Items of Interest

Board President

11 Business Items

11.1 23-153

Mr. Darren Jenkins

It is recommended the Board approve the attached 2023/2024 school fees.

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

Attachments:

[2023-24 School Fee and Lunch Information - Google Sheets.pdf](#)

11.2 23-154

Mr. Darren Jenkins

It is recommended the Board approve to renew the district's fleet, property and liability coverage through the Ohio School Plan at a cost of \$222,099.00. This represents an increase of \$40,000 over last year's rates. The rate increase is due to their reappraisal of district property values, not increased exposure. Additionally, it is recommended to purchase cyber insurance through Tokio Marine HCC at a cost of \$15, 175. This is a new firm but the coverage is the same as our current policy. This rate represents a \$5000 savings over renewing with our current provider.

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

11.3 23-155

Mr. Darren Jenkins

It is recommended the Board approve the following account transfer:

- \$530.00 from 022-1890-9021-000 (General State Checks Fund) to 070-1890 (Capital Projects Fund) for General Fund state checks greater than 5 years old

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

11.4 23-156

Mr. Darren Jenkins

It is recommended the Board approve the Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation for the Benefit of the Community Library.

Result: Approved

Motioned: Mrs. Alice Nicks

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

Attachments:

[Library Resolution.doc](#)

11.5 23-157

Mr. Ryan McLane

It is recommended the Board approve Field Source LLC to oversee the renovation project to the BWHS baseball and softball fields.

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

Attachments:

[Big Walnut Softball-Baseball Consulting - 2023.pdf](#)

11.6 23-158

Mr. Ryan McLane

It is recommended the Board approve Penlin Seeding, Inc. to perform renovations to the BWHS baseball field.

Result: Approved

Motioned: Mrs. Alice Nicks

Seconded: Mr. Steve Fujii

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

Attachments:

[Big Walnut Baseball - Penlin Seeding - 2023.pdf](#)

11.7 23-159

It is recommended the Board approve Penlin Seeding, Inc. to perform renovations to the BWHS softball field.

Result: Approved

Motioned: Mrs. Alice Nicks

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

Attachments:

[Penlin Seeding - Big Walnut Softball - 2023.pdf](#)

11.8 Mr. Ryan McLane

It is recommended the Board approve the agreement between Professional Speech Services and Big Walnut Local Schools for the 2023/2024 school year.

Attachments:

[BWLSDPROFSPEECH_202324CONTRACT.doc](#)
[BWLSDPSSEXHIBITAFEESCHEDULE2023-24.docx](#)
[MercerProfLiabilityIns23.pdf](#)
[ProfLiability2023.pdf](#)

11.9 23-160

Mr. Doug Crowl

It is recommended the Board accept the following donations:

- Miscellaneous supplies donated to BWHS Student Council (donation value \$140.26), donated by Barbi Newman
- \$400 donated to BWHS, donated by OHGRAD LLC - BWHS Principal Funds # 018-9001
- \$750 donated to BWLSD, donated by Stephen Fujii - Fund #019-9024

Result: Approved

Motioned: Mr. Todd Smith

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member			X
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

Attachments:

[DOC509.pdf](#)

12 Human Resources

Mr. Ryan McLane, Superintendent

All HR items are pending receipt of successful background checks, verification of experience, and completion of all necessary documentation.

12.1 23-161

Mr. Ryan McLane

It is recommended the Board approve the staffing plan for the 2023/2024 school year.

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

Attachments:

[Copy of 2023-24 Staffing Plan 1 .pdf](#)

12.2 23-162

It is recommended the Board approve the following new positions and job descriptions:

- Assistant Food Service Supervisor
- Communication Specialist

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mrs. Alice Nicks

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

Attachments:

[Job Description Assistant Food Services Supervisor.pdf](#)

[Job Description Communications Specialist.pdf](#)

12.3 23-163

*It is recommended the Board approve a two-year, 220-day Administrative Level II contract for Alan Feeman, Assistant Food Services Supervisor, \$65,000 annual salary, effective beginning the 2023/2024 school year.

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

12.4 23-164

It is recommended the Board approve the following resignations, effective at the end of the 2022/2023 school year:

- Joseph Kacsandi, BWMS Science Teacher
- Jennifer Zimmer, BWHS Spanish Teacher - pending Board approval of her new employment
- Bethany Immel, BWHS Secretary II - Attendance
- Megan Gibson, BWHS Science Teacher
- Kristen Rhinehart, BWIS Intervention Specialist
- Vicky Tyler, BWHS second shift custodian, effective at the end of the day on June 23, 2023

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

12.5 23-165

It is recommended the Board approve the following classified contracts:

- *Jennifer Tishko, Preschool Teaching Assistant, step 1, one-year contract, effective the 2023/2024 school year
- *Christina Rines, Preschool Teaching Assistant, step 1, one-year contract, effective the 2023/2024 school year
- Deanna Pogue, GRE Office Assistant, 4 hours/day, step 0, 190-day contract, effective the 2023/2024 school year

- Bruce Jennings, Mechanic, step 9, 90-day contract, effective June 15, 2023

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

12.6 23-166

It is recommended the Board approve the following certified contracts for the 2023/2024 school year:

- Megan Walsh, BWIS Art Teacher, BA step 1
- Tyler Shuster, Intervention Specialist, BWIS, BA step 0
- Gwen Hodges, Intervention Specialist, BWIS, MA30 step 7
- J. Michelle Goughenour, Intervention Specialist, BWIS, MA45 step 7
- Jacob Houston, Intervention Specialist, BWMS, BA step 5
- Caleigh Moats, BWE School Counselor, MA step 4
- Shelby Brady, BWHS School Counselor, MA step 1

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

12.7 23-167

It is recommended the Board approve the following adjustments:

- Christina Simmons, BWHS Food Services, from 5 hours/day to 6 hours/day, effective beginning the 2023/2024 school year

Result: Approved

Motioned: Mrs. Alice Nicks

Seconded: Mr. Steve Fujii

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

12.8 23-168

It is recommended the Board approve the following unpaid leave of absence:

- Adrienne Nipper, BWHS Science Teacher, September 22 - 25, 2023
- Carly Bresnahan, GRE Kindergarten Teacher for the 2023/2024 school year

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

12.9 23-169

It is recommended the Board approve up to the following extended days, as needed, for the 2023/2024 school year:

- Shelby Brady, BWHS Counselor - 20
- Jeanne Collett, BWHS Counselor - 20
- Ginna Crawford, GRE Principal - 5
- Molly Fortune, BWIS Counselor - 10
- Josh Frame, BWMS Principal - 5
- Erin Grywalski, BWIS Counselor - 10
- Lauren Heitkamp, BWE Principal - 5
- Whitney Hoge, PRE Counselor - 2
- Tammi Jordan, District Testing/College Career Readiness - 25
- Anna Laux, BWHS Counselor - 20
- Caleigh Moats, BWE Counselor - 2
- Ashley Nessen, GRE Counselor - 2
- Nick Powell, BWIS Assistant Principal - 5
- Joe Rucker, BWMS Assistant Principal - 5
- Sarah Sandrock, BWIS Principal - 5
- Corry Schull, BWMS Counselor - 15
- Amanda Statler, SOU Principal - 5

- Meghan Vituccio, BWHS Counselor - 20
- Christi Walker, SOU Counselor - 2
- Zachary Watson, BWMS Counselor - 15

Result: Approved

Motioned: Mr. Steve Fujii

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

13 Scheduling of Next Board Meeting

Board President

Regularly Scheduled Meeting:

June 29, 2023

7:30 am

District Administrative Office

14 Executive Session

Board President

Minutes:

- The Board entered Executive Session at 8:25 pm.

Motioned: Mr. Steve Fujii

Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crowl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

14.1 23-170

Mr. Doug Crowl

It is recommended the Board enter Executive Session as permitted by ORC Section 121.22 to discuss details relative to the security arrangements and emergency response protocols for the Board of Education and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for

economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, to consider the employment of a public employee or official, and to confer with an attorney for the Board of Education concerning disputes involving the Board that are the subject of pending or imminent court action.

Motioned: Mr. Steve Fujii
Seconded: Mr. Todd Smith

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		

15 23-171 Adjourn

Board President

It is recommended the Board approve to adjourn the meeting.

Minutes:

- Executive Session adjourned at 9:56 pm.

Result: Approved

Motioned: Mrs. Alice Nicks
Seconded: Mr. Steve Fujii

Voter	Yes	No	Abstaining
Mr. Doug Crawl, Board Member	X		
Mr. Steve Fujii, Board Member	X		
Mrs. Alice Nicks, Board Member	X		
Mr. Todd Smith, Board Member	X		